

Radiation Safety Manual



Radiation Safety Committee
Office of Environmental Health & Safety
Radiation Safety Section

EAST CAROLINA UNIVERSITY
2025

RADIATION SAFETY MANUAL

FOREWORD

This manual is issued as a means of providing users of radiation sources with information on the radiation safety policies and procedures of East Carolina University. The responsibilities placed on the University by Public Law make it mandatory that all departments and their activities conform to the intent of this manual.

The Radiation Safety Committee establishes University radiation safety policies. This includes reviewing each proposal to use radioactive material or install and operate radiation producing electronic equipment. Consultation and service necessary to ensure proper radiation protection and adherence to the regulation is provided by the Office of Environmental Health & Safety-Radiation Safety Section.

All users of radioactive material and radiation producing electronic equipment must be familiar with the requirements set forth in this manual, including all applicable Public Laws, and conduct their operation in accordance with them.



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ADMINISTRATION

ADMINISTRATION

PURPOSE OF THIS MANUAL

With the increasing use of both ionizing and non-ionizing radiation sources at East Carolina University, it has become necessary to provide a single document covering all radiation safety procedures and regulations.

The regulations and procedures outlined in this guide are intended to protect all individuals with a minimum of interference in activities. They are consistent with Federal and the State of North Carolina regulations but in general, the specific Federal and State regulations are not restated in this manual. Nevertheless, all such regulations are assumed to be applicable and are binding on personnel working with and using radioactive material or electronic equipment emitting radiation.

Regulations and recommendations stated within this document represent and reflect the most recent requirements of the University. This manual has been submitted for approval to the Radiation Protection Section of the North Carolina Department of Health and Human Services (DHHS).

The major purposes of this manual are summarized below:

- Clearly outline the responsibilities of all parties involved in obtaining and using radioactive material and radiation producing equipment while at East Carolina University.
- Clearly state the training required by all radiation workers.
- Advise all individuals performing work with radiation producing equipment and radioactive material of their rights and responsibilities under Federal and State laws.
- Discuss fundamental dose-effect relationships and place radiation exposure risk into perspective with other risks encountered in daily life.
- Prescribe the use and interpretation of personnel dosimetry devices.
- Outline the special considerations involved with the exposure to radiation during pregnancy.
- Provide the radiation worker with a reference so as to assist in the safe handling of radioactive material and radiation producing equipment.
- Provide information on the proper disposal of radioactive waste.
- State the steps to be taken in case of any radiation emergency.

ORGANIZATION/POLICY

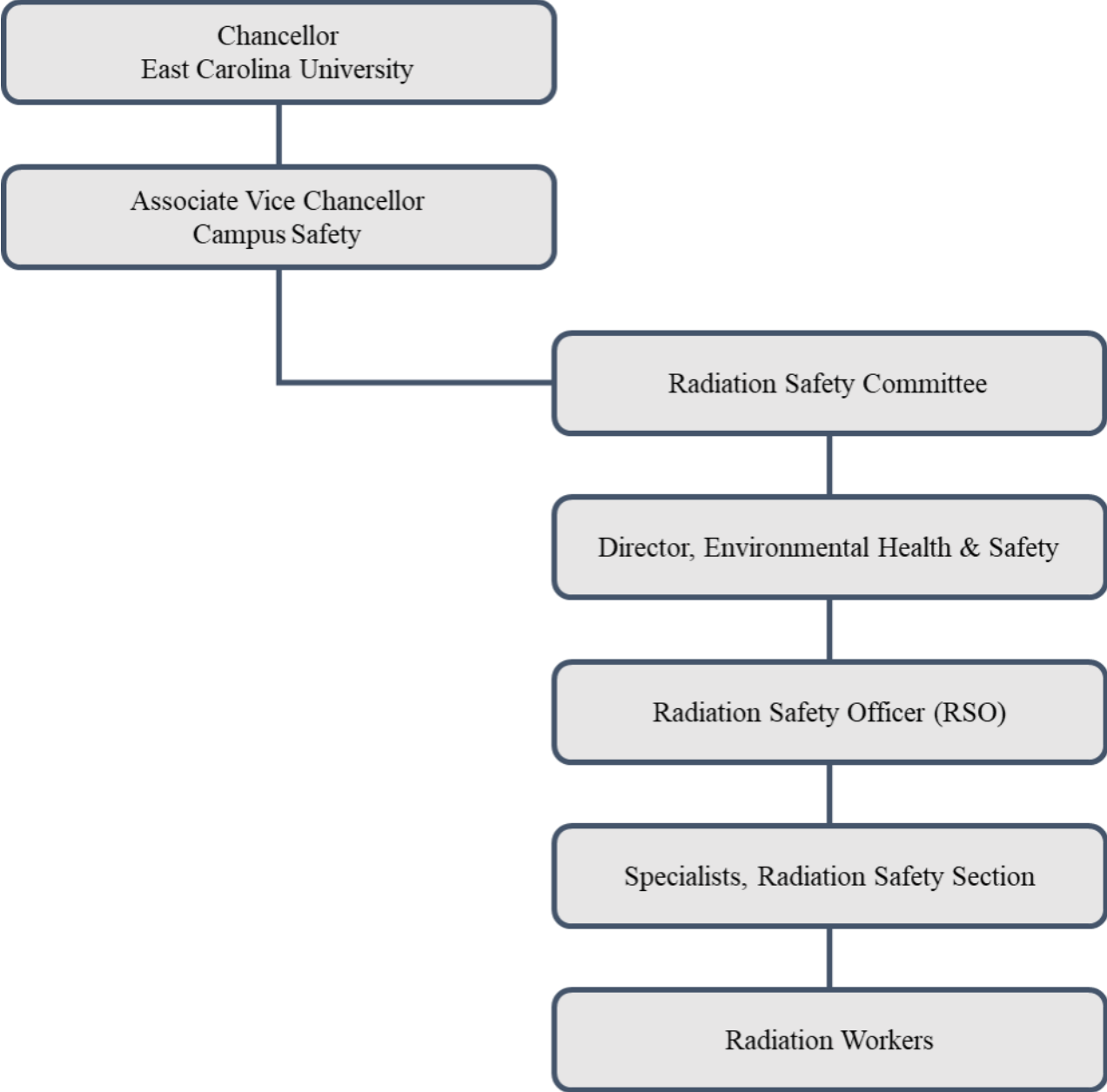
Whenever sources of radiation are used at any institution, the safety of personnel and the general public becomes a prime consideration. To insure this, safety, federal and state governments have developed regulations designed to protect the public health as related to radiation sources. Consequently, state regulations in agreement with federal standards require the existence of an adequate radiation safety program.

The Radiation Safety Committee and the Office of Environmental Health & Safety-Radiation Safety Section have been established to provide a quality radiation protection program for East Carolina University. The committee has been authorized by the University Chancellor to review and approve proposals that utilize sources of radiation. The Office of Environmental Health & Safety-Radiation Safety Section provides for the daily program operation.

Radiation Safety Organization

Where unsafe practices involving the use of products producing radiation or practices in violation of established regulation are observed, the Radiation Safety Officer has the authority to require cessation of the use of the radiation sources until thorough review can be made by the Radiation Safety Committee. If the committee, at any time, is not satisfied with the adequacy of the radiation safety practices employed in a procedure, they may require all use of radiation to be stopped until satisfactory procedures have been adopted.

The University policy is to limit exposure to personnel from ionizing and non-ionizing radiations As Low As Reasonably Achievable (ALARA). However, under no circumstances is exposure to exceed federal and state regulations. The Radiation Safety Committee will allow the responsible use of radiation providing the use is in agreement with the safety procedures set for by the University, State and Federal requirements.



RESPONSIBILITIES

Radiation Safety Committee

The Radiation Safety Committee meets at least three times during the year or as needed to discuss various aspects concerning the safe use and disposition of radioactive material and electronic equipment emitting ionizing and non-ionizing radiation.

Responsibilities of the Radiation Safety Committee:

- Develop policies and guidelines for East Carolina University concerning the safe use of all radioactive material and radiation producing equipment.
- Review for approval all proposals for the use of radioactive material or radiation producing equipment.
- Review plans for all new buildings and modification to existing structures where ionizing and non-ionizing radiation is used.
- Provide technical advice to the Radiation Safety Officer.
- Review periodic reports from the Radiation Safety Officer.
- Review all instances of alleged infractions of the use of ionizing and non-ionizing radiations or safety rules with the Radiation Safety Officer and responsible personnel and take necessary steps to correct such infractions.
- Ensure that in regard to radiation safety, all license obligations, regulations, and standards from the Nuclear Regulatory Commission (NRC), Occupational Safety and Health Administration (OSHA), Food and Drug Administration (FDA), Environmental Protection Agency (EPA), Department of Transportation (DOT), and the State of North Carolina Department of Health and Human Services (DHHS) are reasonably met.

Radiation Safety Officer

The Radiation Safety Officer manages the Office of Environmental Health & Safety-Radiation Safety Section for East Carolina University.

Responsibilities of the Radiation Safety Officer:

- Furnish consulting services to any potential user of ionizing or non-ionizing radiation and provide advice on radiation safety procedures.
- Ensure that in regard to radiation safety, all license obligations, regulations, and standards from the Nuclear Regulatory Commission (NRC), Occupational Safety and Health Administration (OSHA), Food and Drug Administration (FDA), Environmental Protection Agency (EPA), Department of Transportation (DOT), and the North Carolina Department of Health and Human Services (DHHS) are reasonably met.
- Review for approval all applications to use radiation sources prior to being sent to the Radiation Safety Committee.

- Provide general surveillance of all radiation safety related activities including providing assistance to all personnel in discharging their responsibilities.
- Receive and ship all radioactive materials coming to or leaving the facility.
- Provide personnel and laboratory monitoring.
- Instruct personnel in radiation safety.
- Administer a radioactive waste disposal program.
- Perform leak tests on all sealed sources and provide radiation surveys on radiation producing equipment.
- Supervise decontamination in case of accidental spills of radioactive materials.
- Provide a continuous program of environmental radiation monitoring and hazard evaluation.
- Provide advice and assistance in the acquisition of dosimetry and monitoring equipment.
- Provide first echelon maintenance and calibration of survey equipment.
- Maintain all centralized records pertinent to the radiation safety program.
- Develop and refine radiation detection, shielding, and health protection techniques.
- Administer the overall day-to-day operation of the radiation safety program at the East Carolina University.
- Serve as a member on the Radiation Safety Committee.
- Hire and train the staff of the Office of Environmental Health & Safety-Radiation Safety Section.
- Provide and maintain information on radiation protection, radiation safety supplies and equipment, and applicable federal and state regulations.
- Suspend any operation causing excessive and/or unnecessary radiological hazard as rapidly and as safely as possible and subject to review by the Radiation Safety Committee. (In carrying out this duty, the Radiation Safety Officer will report directly to the Director of Environmental Health & Safety, the Associate Vice Chancellor for Campus Safety and the Radiation Safety Committee.)

Department Chairs and Administrators

The Department Chairs and Administrators are in charge of all uses of radiation sources in their department or area. The Chairs and Administrators are an integral part of the Application process that each Approved User must follow in order to use radioactive material and each review process conducted prior to the use of radiation producing electronic equipment.

Responsibilities of the Department Chairs and Administrators

- Ensure that staff members who desire to use ionizing or non-ionizing radiation contact the Office of Environmental Health & Safety-Radiation Safety Section and also secure a copy of this Radiation Safety Manual (on the web) [Prospective Health – Radiation Safety; Laser Safety](#)
- Have permanent plans for all new buildings and modification of existing structures where ionizing and non-ionizing radiations are to be used submitted for approval by the Radiation Safety Committee through the Radiation Safety Officer prior to construction or modification.
- Notify the Radiation Safety Section of any transfer of radioactive material or radiation producing equipment to/or from East Carolina University.
- Have any area where radioactive material has been used surveyed by the Office of Environmental Health & Safety-Radiation Safety Section before any modifications are performed.
- Inform the Office of Environmental Health & Safety-Radiation Safety Section of the final disposition of any radioactive material, radioactive waste, or radiation producing electronic equipment in the possession of a terminated employee.

NOTE: The Radiation Safety Officer will keep each Department Chair and all Administrators informed of the Approved Users in the department who are conducting projects approved by the Radiation Safety Committee.

Approved User:

The approved user is a faculty member who has been approved by the Radiation Safety Committee to use or supervise the use of radiation sources. The Approved User is **fully responsible** for adherence to all regulations and the safe use of ionizing and non-ionizing radiation sources by themselves and those under their direction.

Responsibilities of the Approved User

- Control personnel, student, employee, and visitor radiation exposure as low as reasonably achievable and below the maximum permissible limits.
- Request and insure proper use of dosimetry for laboratory personnel.
- Provide suitable laboratory radiation monitoring instruments and supplies for students, employees, and visitors.

- Follow correct procedures for procurement of radioactive material and radiation producing electronic equipment.
- Ensure that radioactive wastes are properly prepared for disposal and inventory records are current and accurately maintained.
- Report immediately to the Office of Environmental Health & Safety-Radiation Safety Section any hazardous spills, suspected overexposures, theft of material, or other incidents regarding radiation safety.
- Operate safely all radiation producing equipment in their possession.
- Properly test all radiation sources for contamination, and maintain all records required by the Office of Environmental Health & Safety-Radiation Safety Section.
- Train and supervise students, employees, and visitors in:
 - a) general procedures for laboratory personnel
 - b) operating procedures for radiation producing equipment
 - c) radiation emergency procedures

Radiation Worker:

The individual radiation worker is the person who deals with the radioactive material or radiation emitting equipment on a regular basis. This is the person who should be most familiar with the potential hazards and radiation safety procedures involved with a procedure.

Responsibilities of the Radiation Workers

- Keep your own radiation exposure As Low As Reasonably Achievable (ALARA) and always below 5000 millirem.
- Assist the Approved User in keeping all postings and labels of laboratories, material and equipment current.
- Properly secure radiation sources, dispose of all radioactive wastes, and maintain accurate disposal records.
- Report immediately to the Office of Environmental Health & Safety-Radiation Safety Section of all spills, suspected overexposures, theft of materials and any other radiation related accidents.
- Properly use all dosimetry equipment.
- Properly test and care for all radiation sources and maintain all records required.
- Have a working knowledge of the radiation emergency and decontamination procedures.
- Be familiar with the radiation safety precautions in the specific areas of:
 - a) procedures for laboratory personnel
 - b) operating procedures for radiation producing equipment
- Attend the Basic Radiation Safety Course or provide documentation of radiation safety training.

RIGHTS OF THE RADIATION WORKER

The rights of each radiation worker are defined by the State of North Carolina Department of Health and Human Services (DHHS) on a form titled "Notice to Employees". This form is posted throughout the work areas involving sources of radiation at East Carolina University.

A radiation worker has a right to:

- Apply all state and federal regulations to your work involving sources of radiation.
- View a copy of the N.C. Department of Health and Human Services (DHHS) Regulations for Radiation Protection and operating procedures that apply to your work.
- An explanation of the state regulations and instructions in basic radiation safety.
- View any violations issued involving radiological working conditions and orders.
- Be advised of your radiation exposure at any time upon receipt of your written request.
- Upon termination of your employment, a written report of radiation exposures received during your employment.
- Request an inspection by the North Carolina Department of Health and Human Services (DHHS) if you believe that there is a violation of the North Carolina Regulations for Protection Against Radiation, or the terms of the University Licenses or Registrations with regard to radiological working conditions. The North Carolina Department of Health and Human Services will respect requests for confidentiality.
- Not be discharged or be discriminated against in any manner because you have filed a complaint with the North Carolina Department of Health and Human Services (DHHS).

TRAINING

This manual **DOES NOT** provide detailed training in conducting specific laboratory and clinical tasks and their associated radiation safety procedures. Instruction concerning individual laboratory procedures and techniques as well as radiation safety is the responsibility of the Approved User.

The Office of Environmental Health & Safety-Radiation Safety Section provides general training and training materials in all areas of radiation safety. Attending the Basic Radiation Safety Course is required of all new radiation workers. The course is offered monthly (or as needed) and details can be obtained by calling the Office of Environmental Health & Safety-Radiation Safety Section. All students and staff working with radioactive material are required to attend this course. An individual may work for 90 days under the direct supervision of an approved user or a radiation worker who has attended the Basic Radiation Safety Course. Documentation of training from another institution, university, or hospital may be substituted for the Basic Radiation Safety Course. Several different radiation safety technique courses may be obtained by contacting the Office of Environmental Health & Safety-Radiation Safety Section.

STANDARD OPERATING PROCEDURES

More specific and detailed procedures than provided in this manual are available as Standard Operating Procedures for the Office of Environmental Health & Safety-Radiation Safety Section. These procedures are changed and updated frequently as required. A complete listing of the procedures may be obtained from the Office of Environmental Health & Safety-Radiation Safety Section and online at [Prospective Health – Radiation Safety; Laser Safety](#).

APPLICATION PROCEDURES

The application procedures stated in this manual apply to all persons who receive, possess, or otherwise use radioactive material or radiation producing electronic equipment at East Carolina University.

In order to use radiation sources, an application must be submitted to the Radiation Safety Committee. Applications are required prior to any radioactive material use and in some instances prior to use of electronic equipment. Application forms and procedures for the Radiation Safety Committee are available from the Radiation Safety Section. Applications are approved **indefinitely** unless there is a major change in protocol.

The Office of Environmental Health & Safety-Radiation Safety Section will review each application prior to it being submitted to the Radiation Safety Committee. During the period between completion of the Office of Environmental Health & Safety-Radiation Safety Section review and final action by the Radiation Safety Committee, the Radiation Safety Officer **MAY** grant temporary interim approval to a user of radiation sources pending final action by the committee.

Approval of any proposed use of radioactive material or electronic equipment producing radiation will be based on the adequacy of the safety measures to be exercised.

Three principal factors are considered by the Radiation Safety Committee in evaluating the adequacy of the safety provisions in a proposed usage. First, the ability and experience of the applicant to cope with the hazards involved in the particular application. Second, the adequacy of the facilities and equipment for the proposed usage. Third, the thoroughness and attention given to the safety precautions applied to the proposed experimental or clinical procedures.

The committee may specify further precautions for certain types of operations and particular projects. To assist personnel in observing safety precautions and to satisfy itself that the adequate measures of safety are being practiced, the Radiation Safety Committee directs the Office of Environmental Health & Safety-Radiation Safety Section to serve as a liaison between the committee and the individual projects.

GENERAL INFORMATION

GENERAL INFORMATION

RISKS

Man, living in an environment that is naturally radioactive, is exposed to low levels of ionizing radiation every day. The sources of this natural radiation include cosmic rays from the sun, and even the earth itself. Man also receives exposures from manufactured sources of ionizing and non-ionizing radiation such as medical x-rays, fallout from nuclear weapons testing and radio-frequency and microwave radiation. Since each of us is already being irradiated by these means, it is then generally difficult to detect any additional detrimental effects that may occur due to any occupational radiation exposures.

Although the amount of risk associated with low level ionizing radiation exposures is a subject of great debate, certain fundamental conclusions can be drawn from the data collected:

- Low level background radiation has been a part of man's environment since the beginning of time. Any man-made radiation exposure merely adds to that already being received.
- The average individual in the United States receives approximately 200 millirem of radiation exposure per year from a variety of sources collectively referred to as "background radiation". Listed below are typical radiation exposures from a number of common sources.

SOURCE OF EXPOSURE	APPROXIMATE EXPOSURE (mR/yr)
Cosmic Radiation	38 to 75
Terrestrial	15 to 140
Radionuclides in the Body	15 to 20
Medical and Dental Radiation	90
Fallout	5 to 8
Nuclear Power	0.3
Consumer Products	0.3
Video Display Terminal (2000 hrs at 5 cm)	0.0018
TOTAL	160 to 330

NOTE: Wide variations are noted because a multitude of factors can influence exposures such as altitude, soil composition, food intake, etc.

A study was conducted on two large population groups (approximately 80,000 individuals in each group). Epidemiological records were available for up to 16 generations. One group was exposed to an average exposure of 200-400 millirem from natural sources, while the other was exposed to 96-150 millirem. No significant differences between the two population groups were found with respect to cellular abnormalities, incidence of chromosomal aberrations, occurrence of peripheral lymphocytes, frequency of 31 different kinds of hereditary diseases and congenital deformities, spontaneous abortion rate, frequency of malignancies, or mortality rate from malignancies (from Science, Vol. 209, 22 Aug. 1980).

The degree of risk associated with exposure to low level ionizing radiation is thought to be low. Disagreement exists between experts about the precise magnitude of this risk. In the general population, approximately 25% of all individuals will die from cancer regardless of any exposure to radiation. If this same population were exposed to 1000 millirem per year for 45 years, the risk of death is increased to approximately 25.08%.

It is often helpful to compare the risk from radiation exposure with that of other activities. Numerous common activities involve increased risk of fatality from cancer or other causes.

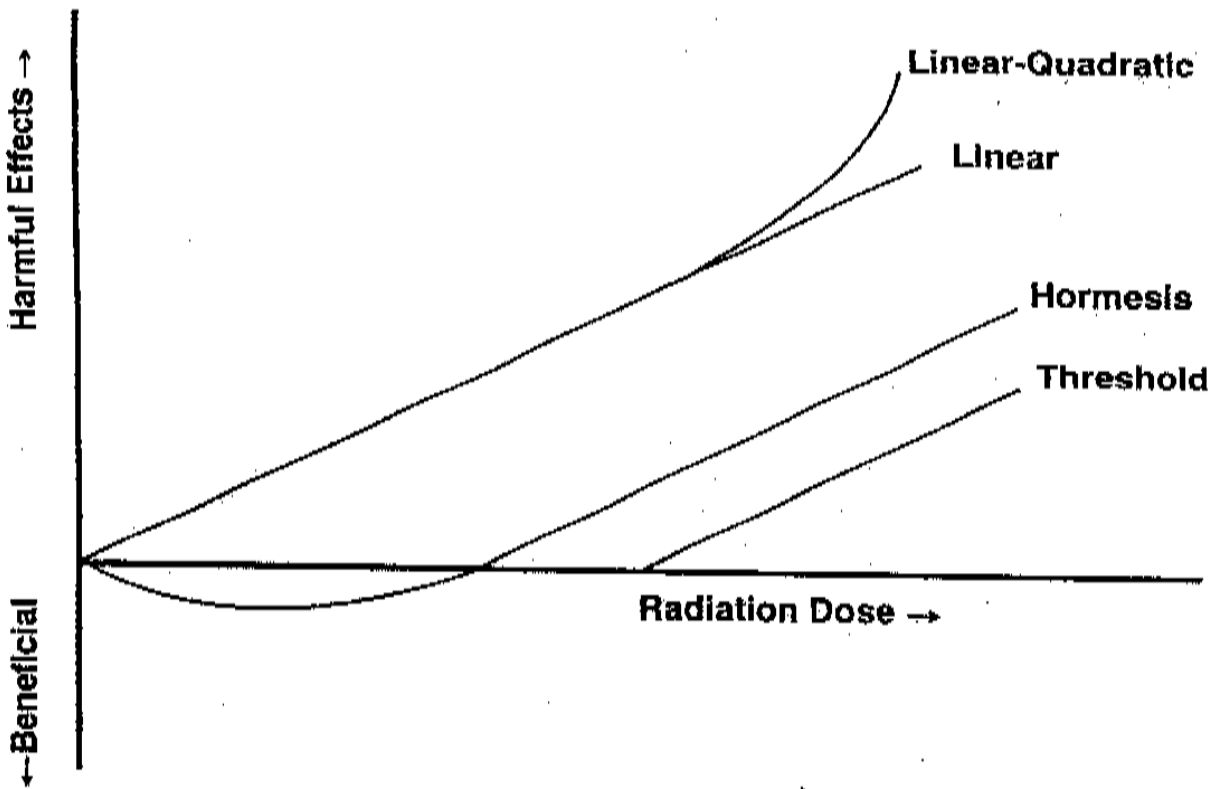
The following have each been calculated to result in an additional fatality risk of one in one million:

- Eating 40 teaspoons of peanut butter increases the risk of liver cancer caused by Aflatoxin_B.
- Eating 100 charcoal broiled steaks increases the risk of cancer from benzopyrene.
- Living for two days in New York City increases the risk of cancer or fatal respiratory disease from air pollution.
- Smoking 12 cigarettes increases the risk of cancer and heart disease.
- Driving 300 miles by car or flying 1,000 miles by commercial aircraft increases the risk of an accident.
- 10 millirems of radiation exposure increases the risk of cancer (Wilson, R., "Analyzing the Daily Risks of Life", Technology Review, Feb. 1979.)

Because it only takes a single interaction between a photon or particulate radiation and a cell nucleus to cause a chromosomal change or other damage, unnecessary radiation exposure should be avoided.

Three major dose-effect models have been proposed: Linear, Linear-Quadratic, and Threshold. Each is depicted in graphic form below. Although many authorities feel that the linear-quadratic form, (i.e. there is a certain amount of dose that can be received before any detrimental effect can be observed), all radiation protection practices are based on the linear form (i.e. any exposure results in some detrimental effect).

DOSE EFFECTS MODEL



IN SUMMARY

- 1) Linear Response
- 2) Linear-Quadratic Response
- 3) Threshold Response
- 4) Hormesis

- All exposures should be kept as low as reasonably achievable (ALARA), therefore reducing any associated risks.
- Any risk from radiation exposure must be balanced against the benefits provided by the activity producing the exposure

PERSONNEL MONITORING/DOSIMETRY

East Carolina University uses several different methods of personnel monitoring in order to evaluate the amount of ionizing radiation that a worker has been exposed to. It is important to note that any type of personnel monitor merely records the amount of exposure received. It in **NO WAY** protects the wearer from the radiation and its associated effects.

Before explaining the various types of personnel monitors, it is helpful to answer some basic questions:

What is the maximum "legal" exposure a person can receive in a given period of time?

- All work must be conducted in such a manner that no member of the general public could receive a dose in excess of 100 millirem in one year.
- All work must also be conducted in a manner such that no individual receives a dose exceeding:
 - 5,000 millirem Internal and External summed on one (1) year.
 - 15,000 millirem in one year to the lens of the eye.
 - 50,000 millirem in one year to the hands and forearms, feet and ankles.
 - 15,000 millirem in one year to the skin of the whole body.

When is an individual issued a personnel monitor?

Federal and State regulations state that personnel monitors must be issued whenever it is likely that an individual will receive in excess of 10% of the above stated limits. Radiation workers at ECU will be issued a whole body monitor if they are in one of the following categories:

- Clinical staff/faculty using a radiation producing device or source material to diagnose or treat patients.
- Basic Science's faculty/staff/students that are using x-ray, irradiator or sealed sources of radiation.
- Declared pregnant radiation workers at their request.
- If RSO determines a person could potentially exceed 10% of annual limit, a badge will be issued.

What is a typical exposure for an individual working with radiation at East Carolina University?

Because of the wide variety of working circumstances there is no single answer to this question. Most individuals working with radiation sources at the University receive doses so low that they are not measurable with normal personnel monitoring devices. Individuals working in areas where their exposures may be considered appreciable are monitored on bimonthly basis in order to assure that exposures are kept As Low As Reasonably Achievable (ALARA).

Types of Personnel Monitors

Two types of personnel monitors are used at the East Carolina University to evaluate radiation exposures:

Luxel™ Badges: These monitor Beta, Gamma, X-ray, and in some cases Neutron. They use optically stimulated luminescence (OSL) technology to measure radiation through a thin layer of aluminum oxide. A laser light stimulates the aluminum oxide after use, causing it to become luminescent in proportion to the amount of radiation exposure. Typically these badges are used for whole body, collar, fetal, and area monitoring.

Finger Ring Badges: These smaller TLD badges are designed to be worn on the finger to record exposures to the hands. TLD stands for thermoluminescent dosimeter. The energy imparted to these badges is stored in a small chip and released when heated in the form of light. The amount of light given off is proportional to the amount of exposure received. They record Gamma, X-ray, and high energy Beta exposures (see "criteria for requiring extremity monitoring").

Other Dosimeters will be issued at the discretion of the Radiation Safety Officer and the Radiation Safety Committee.

General Rules for Use of Personnel Monitors

Some basic guidelines must be followed in order for the Office of Environmental Health & Safety-Radiation Safety Section to accurately evaluate personnel exposures:

- ***Always wear your own badge. Never allow another person to wear your badge and never wear a badge assigned to an individual other than yourself. Do not take your badge off the premises.***
- Badges are designed to monitor exposures for the wearing period beginning with the date shown on the badge. All badges must be returned to the Office of Environmental Health & Safety-Radiation Safety Section for processing promptly at the end of each wearing cycle, **even if not worn during that period.**
- Never wear your badge when undergoing any type of medical or dental radiographic procedure as a patient. Do not expose badge to airport X-ray machines. Badges are intended to measure occupational exposures only.
- In the event that your badge is lost, damaged, or the film is missing from the holder, notify the Office of Environmental Health & Safety-Radiation Safety Section immediately to arrange for a replacement. No work with radiation should take place until the personnel monitor is replaced.
- Remember that these devices **do not** act as warning devices when an individual receives exposure. They do not change color, beep, or in any other way visually indicate that exposure has been received. Their sole function is to document whatever exposure an individual may receive as part of their work with radiation sources.

- During special procedures in diagnostic radiology and cardiac catheterization, collar badges should be worn outside the lead apron and whole body badges beneath the apron.

Criteria for Requiring Extremity Monitoring

Personnel monitors are issued in accordance with North Carolina Regulations for Protection Against Radiation. The need for badges, including extremity monitors such as finger rings, is evaluated on a case-by-case basis, taking into consideration factors such as radioisotope usage and extremity exposure in x-ray.

Extremity monitoring (normally finger ring badges) is required when an individual uses certain radionuclides in amounts greater than those listed in the following table, or when work is performed in a radiation field where it is likely that 10% of the allowable annual exposure limits for the extremities will be exceeded. (The annual limit for extremities is 50,000 millirem.)

RADIONUCLIDE	AMOUNT IN mCi*
I-125	5
I-131	2
P-32	1
Betas > 1 MeV**	1
Gamma Microspheres	0.5

* Usage level above which extremity monitoring is required.

** β emitters with predominant E_{\max} of 1 MeV or greater.

Those who routinely draw up doses of radiopharmaceuticals into syringes will normally be required to use extremity monitors.

After a suitable period of time, individual dosimetry data may be reviewed and extremity monitoring for an individual discontinued if deemed no longer necessary based on actual doses received. Extremity monitoring may be provided for individuals who are working with amounts less than those listed above if review of the proposed usage indicates that such monitoring would be beneficial.

Workers will be notified by the Office of Environmental Health & Safety-Radiation Safety Section when a whole body personnel dosimeter reading of greater than 2% (100 millirem) of the annual limit in a one month period is recorded. During this notification, an inquiry will be made to determine if techniques or devices are available to reduce this level of exposure in the future. The notification limits for skin and extremity dosimeter readings are set at 2% (300 and 1,000 millirem, respectively) of the annual limit.

Obtaining Personnel Monitoring Devices

Individuals who need personnel monitors for their work must apply to the Office of Environmental Health & Safety-Radiation Safety Section. Specifically requesting and obtaining these monitors is a separate step from the actual application process to work with radiation sources. The following information is needed for each individual who is to receive a monitor:

- 1) name
- 2) date of birth*
- 3) sex

* Birth date is needed to assure that cumulative exposures do not exceed established limits.

Upon receipt of this information, monitors will be issued and the individual will be notified of their frequency of exchange (monthly or quarterly). Monitors are normally issued automatically, shortly before the end of the wearing period. If for some reason an individual does not receive a replacement, the Office of Environmental Health & Safety-Radiation Safety Section should be notified. **The Office of Environmental Health & Safety-Radiation Safety Section should also be notified if the monitoring service is to be discontinued.**

Bioassay Program

The State of North Carolina requires that bioassay be performed on individuals who work with amounts of radioactive materials greater than those listed below. Bioassay techniques to measure radionuclide uptake normally involve urinalysis or thyroid uptake analysis.

It is important to note that in the context of the regulations, "working with" includes withdrawing any amount of material from a stock solution containing an activity equal to or greater than the specified amounts listed, even though the activity to be used in the experiment is below the levels which warrant bioassay.

Tritium

- Urinalysis is required within three (3) working days after any individual works with 100 mCi or more of tritiated water or sodium borohydride.
- Urinalysis is required within three (3) working days after any individual works with 25 mCi or more of organically bound tritium.

Iodine

- Each individual handling I-125 labeled materials in an unsealed form and using an activity greater than or equal to those listed below, must undergo a thyroid bioassay within twenty-five working days after the end of the work period during which radioactive iodine was handled:
- Processes in open room or bench with possible escape of I-125 from process vessels:
 - 1 mCi if volatile
 - 10 mCi if bound to nonvolatile agent
- Processes with possible escape of I-125 carried out within a fume hood of adequate design:
 - 10 mCi if volatile
 - 100 mCi if bound to nonvolatile agent
- Processes carried out within glove boxes ordinarily closed but with possible release of I-125 from the process and occasional exposure to contaminated box and box leakage:
 - 100 mCi if volatile
 - 1,000 mCi if bound to nonvolatile agent

Note: All individuals routinely handling I-125 in activities equal to or greater than those specified above must undergo thyroid bioassay on a monthly basis unless specified conditions are met, in which case thyroid bioassay may be performed once every three months. (Such cases are the exception rather than the rule.)

Other Radionuclides

The Nuclear Regulatory Commission and the State of North Carolina specify that, where necessary or desirable, in order to aid in determining the extent of an individual's exposure to concentrations of radioactive material, provisions of appropriate bioassay services may be required as a condition of a license.

RADIATION EXPOSURE TO MINORS

In some instances, individuals under the age of 18 may encounter situations where exposure to radiation may be involved. Radiation exposures to those under 18 years of age require special attention because, from a regulatory standpoint, these individuals are considered to be minors. Most radiation exposures to minors are the result from teaching laboratories or advanced placement summer science learning programs. The Office of Environmental Health & Safety-Radiation Safety Section and the State of North Carolina Radiation Protection Section recognize the benefits that arise from exposures in controlled settings in the form of education, and permit minors to receive whole body radiation doses up to 10% of the levels established for occupationally-exposed individuals. Authorized Users with minors under their direction must be aware of the following special provisions established for the safety of individuals under 18 years of age:

- As with all other radiation workers in the laboratories, it is the responsibility of the Approved User to fully adhere to all regulations applicable to the safe use of any radiation sources under their direction, with special attention given to the consideration of minors.
- No minor shall be permitted to work with open containers or dispersible forms of radioactive material. It is strongly recommended that minors not work directly with any sources of radiation, if at all possible.
- No minor shall work in the vicinity of any source of radiation without the immediate and constant supervision of an adult who is familiar with all applicable safety practices.
- Any exposure to minors shall be maintained ALARA. In no instances shall a minor receive a whole body radiation exposure in excess of 10% of the allowable adult exposure limit, which is 5,000 millirem per year. The 10% limit for minors shall also be imposed for all of the other established dose limits (e.g. extremities, skin, etc.)
- Even with the precautions listed, personnel dosimeters must be issued to minors who are working in laboratories where the devices will effectively record doses. Dosimeters may also be issued if penetrating radiations are not used directly, but are used in the area. The decision to issue dosimetry in this case will be made on a case-by-case basis, with input from the minor, the parent or guardian, the Authorized User and/or the Radiation Safety Officer.

The information listed above is also provided to the individuals who will be providing the minor with immediate supervision, and to any minor who might be working in the lab.

PRENATAL RADIATION EXPOSURE

Ever since 1906, when the Law of Bergonie and Tribondeau was published, it has been known that cells are more sensitive to radiation damage when they divide rapidly and when they are relatively unspecialized in their function. Therefore, children are more sensitive to radiation than adults, and the unborn are more sensitive than children, especially during the first 2 to 3 months after conception.

This principle of increased sensitivity has long been a factor in the development of radiation exposure standards. Because the risks of the harmful effects from radiation may be greater for young people, the Nuclear Regulatory Commission and the State of North Carolina have placed different exposure limits on minors than on adult workers. Specifically, it limits anyone under 18 years of age to exposures not exceeding 10% of the annual limit for adult workers.

When a woman is pregnant and is exposed to radiation, exposure of her abdomen to sufficiently penetrating radiation from either external or internal radiation sources would also involve exposure to her unborn baby. A number of scientific studies have shown that the unborn are more sensitive than the adult, particularly during the first 3 months after conception. During a large part of these critical three months, a woman may not know that she is pregnant.

The North Carolina Regulations for Protection Against Radiation states, **the licensee or registrant shall ensure that the dose to an embryo/fetus during the entire pregnancy, due to occupational exposure of a declared pregnant woman, does not exceed 0.5 rem (500 millirem).**”

Prenatal Radiation Exposure as Compared to Other Risks

Many common activities have been shown to be harmful during pregnancy. It is helpful to view the risk associated with radiation exposure by comparing it to the risks associated with these other activities. For instance, cigarette smoking during pregnancy can cause reduced birth weight and infant death. Alcohol consumption during pregnancy can cause growth deficiencies, brain dysfunction, and facial signs on the infant. A radiation exposure of 1000 millirem may cause childhood cancers. For a listing of the rates of occurrence of these various types of maladies, see the following table.

Rates of Occurrence for Various Maladies

FACTOR	PREGNANCY OUTCOME	RATE OF OCCURRENCE
German Measles	Birth Defects	2 in 3
<i>Cigarette Smoking:</i> <1 Pack/day	In general, babies weigh 5-9 ounces less than average	1 in 5
<i>Cigarette Smoking:</i> <1 Pack/day	Infant Death	1 in 3
<i>Alcohol Consumption:</i> 2 drinks/day	Babies weigh 2-6 ounces less than average	1 in 10
<i>Alcohol Consumption:</i> 2-4 drinks/day	Fetal Alcohol Syndrome	1 in 5
<i>Alcohol Consumption:</i> >4 drinks/day	Growth Deficiency, Brain Dysfunction, Facial Signs	1 in 3 to 1 in 2
<i>Maternal Age:</i> 20 Years	Down's Syndrome	1 in 2300
<i>Maternal Age:</i> 35-39 Years	Down's Syndrome	1 in 74
<i>Maternal Age:</i> 40-44 Years	Down's Syndrome	1 in 39

Radiation exposure to 1000 millirem

FACTOR	PREGNANCY OUTCOME	RATE OF OCCURRENCE
Childhood cancer	Death before age 12	1 in 3333
Death from other childhood cancers before age 10	Death before age 12	1 in 3571

Bomb exposure at 4-14 weeks gestation

FACTOR	PREGNANCY OUTCOME	RATE OF OCCURRENCE
Hiroshima (15>100 rads)	Death before age 12	1 in 4
Nagasaki (>150 rads)	Death before age 12	1 in 4

It is the responsibility of the mother to decide whether the risks to a known or potential unborn child are acceptable. The Nuclear Regulatory Commission recommends that the mother consider the following facts:

- The first 3 months of pregnancy are the most important, so the decision to avoid risk should be made early.
- In most work situations, the actual dose received by an unborn child would be less than the dose to the mother, because some of the dose is absorbed by the mother.
- The dose to the unborn child can be reduced by: (A) reducing the amount of time actually exposed to the source of radiation, (B) increasing the distance of the mother and the source of radiation, and (C) shielding the abdominal area.
- If a woman becomes pregnant, she can ask her employer to reassign her to areas involving less exposure to radiation.
- When occupational exposures are kept below the regulatory limit of 5000 millirem per year, the risk to the unborn child is thought to be small. By following North Carolina Regulations for Protection Against Radiation, a dose to an embryo/fetus of 500 millirem for the entire pregnancy period, the amount of this risk is thought to be reduced. **Experts disagree on the exact amount of risk these actions eliminate.**

The Decision of the Mother

There is no need to be concerned about sterility, i.e. the loss of the ability to bear children. The radiation dose required to produce this effect is more than 100 times greater than the 5000 millirem per year.

Remember that the limit stated in the North Carolina Regulations for the Protection Against Radiation is **500 millirem for the entire nine months of pregnancy.**

Any female radiation worker who knows, suspects, or is trying to become pregnant should contact the Office of Environmental Health & Safety-Radiation Safety Section as soon as possible to obtain information on pregnancy and radiation risks. A confidential meeting will be scheduled between The Radiation Safety Officer and the woman upon notification.

It is up to the mother to consider the possible risks involving occupational radiation exposure to a known or potential unborn child. The mother should know that the Pregnancy Discrimination Act, an amendment of Title VII of the Civil Rights Act of 1964, states that *"women affected by pregnancy, childbirth, or related medical conditions shall be treated the same for all employment related purposes, including the receipt of benefits under the fringe benefits programs, as other persons not so affected but similar in their ability or inability to work."* In addition, the Equal Employment Opportunity Commission (a Federal Agency) is responsible for examining cases for compliance with this act.

GENERAL RADIATION SAFETY GUIDES

The body may be irradiated in two general ways; **externally** from radioactive material or other radiation sources, or **internally** from radioactive material deposited in the body.

External exposures can be the result of exposure to gamma, x-ray, or high energy beta emitters. Low energy beta and alpha emitters lack the energy needed to penetrate the outer layer of skin and subsequently present less of an external hazard but more of a concern when ingested. The amount of exposure an individual receives depends on the following factors:

Amount: The "*strength*" of the radiation source. When the amount (activity) of radioactive material is reduced or the settings on a radiation producing machine are lowered, this can result in a reduction of exposure.

Time: The total dose received from an external source is also dependent on the amount of time actually exposed to the source. Therefore, any time that is spent near a source should be kept as short as possible, and used as effectively as possible.

Distance: By increasing the distance between the source of exposure and the individual, one can significantly reduce the dose received. If an individual doubles his distance from a point source, the dose rate will drop by 1/4 (Inverse square law).

Shielding: When large radiation sources are being used, absorbing material, or shields, can be incorporated to reduce exposure levels. The specific shielding material and thickness is dependent on the amount and type of radiation involved.

Internal exposure results from the ingestion of radioactive material. This material can be incorporated in the body in several ways:

- Breathing radioactive vapors or dust.
- Consuming radioactive material located on contaminated hands, tobacco products, food, or water.
- Entering through a wound.
- Absorption through the skin.

The **fundamental objectives** of radiation protection measures are:

- To limit exposure to external radiation to as low as reasonably achievable (ALARA), and always within the established exposure limits.
- To limit entry of radionuclides into the human body via ingestion, inhalation, absorption, or through open wounds when unconfined radioactive material is handled, and always within the established limits.

An important **secondary objective** is to obtain reliable results from experiments and clinical procedures. To accomplish these objectives, positive planning and following of procedures beyond the usual care taken in work with other materials is required. It is necessary to (1) analyze in advance the hazards of each job, (2) provide safeguards against foreseeable accidents, and (3) use protective devices and planned emergency procedures in accidents that do happen.

Radioactive Material Use

- Before starting any work with radioactive material, a full understanding should be reached between all laboratory and clinical personnel as to the work to be done and the safety precautions to be taken.
- The procedure for each project should be well outlined in writing for all laboratory personnel. Necessary equipment, waste containers, and survey instruments must be available.
- Characteristics of the radioactive material such as type of radiation, half-life, significant and typical amounts, Annual Limit of Intake (ALI), Derived Air Concentration (DAC), Total Effective Dose Equivalent (TEDE), and chemical form should be known.
- In some cases, before the procedure is actually performed with radioactive material, a "dry run" of the procedure may be needed so as to avoid any problems.
- Visitors and students in a laboratory that uses radioactive material should be supervised by a radiation worker. No visitor or student shall be permitted to work with radiation sources without first contacting the Office of Environmental Health & Safety-Radiation Safety Section.
- Radioactive material must not be left unattended in places where it may be handled or removed by unknowing or unauthorized persons.
Radioactive material must be secured at ALL times.
- As a general practice, work with radioactive material should be confined to only the areas necessary. This simplifies the problem of confinement and shielding, and aids in limiting the affected area in case of an accident.
- All work surfaces and storage areas (table tops, hoods, floors, etc.) should be properly covered. Some facilities, especially in older buildings, are very difficult to decontaminate.
- Absorbent mats or bench paper should be used. Protective absorbent with a plastic back and paper front is especially useful. If contaminated, it can simply be discarded in the radioactive waste container.
- Plastic or metal trays (stainless steel washes easily) lined with absorbent material should be placed on the surface when liquids are to be used. The edge of tray serves to confine a spill.
- Good housekeeping should be practiced. If an area is kept neat, clean, and free from equipment not required for the immediate procedure, the likelihood of accidental contamination or exposure is reduced.
- Radioactive material, especially liquids should be kept in unbreakable containers whenever possible. If glass is used, a secondary container should be provided.

- **Never pipette by mouth!** Always use some type of pipette filling device.
- Eating, drinking, or storing of food is prohibited in areas where work with unsealed radioactive sources is taking place or where contamination may exist.
- Refrigerators in laboratories with radioactive material shall not be used for the storage of food or drinks.
- Smoking is not permitted in areas where work with unsealed radioactive sources is in progress or where contamination may exist. Under no circumstances should cigarettes, cigars, or pipes be laid on tables or benches where radioactive work has been performed or is in progress.
- Before eating, drinking, or smoking, personnel working in areas where work with radioactive material is performed should wash their hands thoroughly.
- Gloves must be worn any time an unsealed source is being used, or whenever contamination is likely. Do not use the phone, handle books, open cabinets, or anything else with contaminated gloves. If there is a break in the skin on the hand, be sure to cover with a band-aide.
- Laboratory coats should be worn by all individuals handling radioactive material.
- All reusable glassware and tools used with radioactive material should be thoroughly cleaned after use and kept separate from noncontaminated items. It is recommended that a marked container or area be provided for glassware and tools used in radioactive work.
- Always wear your personnel radiation monitoring device(s) if issued one.
- Pay attention to activity levels by using a radiation detection instrument. If unusually high, find out why and correct the problem.
- Patient requisitions must be approved by a physician before dispensing doses.
- Record all doses dispensed in a log book.
- Never return unused doses of radiopharmaceuticals to the stock solution.
- Observe strict sterile techniques at all times while drawing up injectable doses. Work behind a shield at all times.
- Shield all radioactive material as needed.
- Discard radioactive waste in the shielded containers provided.
- Safety glasses with protective side shields should be used when working with all dispersible radioactive material.

Radiation Producing Electronic Equipment

- Each individual intending to operate any radiation producing machine should be properly trained by an individual familiar with the system.
- Each individual working with radiation producing electronic equipment should know exactly what work is to be done and which applicable safety precautions should be used.

- Written operating and safety procedures should be available to personnel **before operating the equipment**.
- Visitors and students in the area of work should be supervised by the equipment operator.
- Radiation producing machines should not be left unattended in an operational mode.
- Structural shielding requirements for any new installation, or any modifications to an existing unit or room should be reviewed by a qualified expert before the machine is used.
- When the safe use of the equipment depends on the mechanical set up of the unit or on technique factors, these restrictions should be rigidly followed.
- Under no circumstances should any shutter mechanism or interlock be defeated or in any way modified unless prior approval is obtained from the Radiation Safety Section.
- All warning lights should be of the "*fail safe*" type.
- A cumulative timing device that can be manually reset should be used to indicate elapsed exposure time and to turn off the machine when the total exposure reaches the planned amount.
- Some larger irradiators and accelerators require their own separate licenses from the North Carolina Department of Health and Human Resources (DHHS). Contact the Office of Environmental Health & Safety-Radiation Safety Section for information. Detailed operating and emergency procedures should be posted and followed.
- Proper maintenance on all radiation producing equipment is essential. All repairs to the equipment should be performed **ONLY** by properly trained technical personnel.
- The equipment **will not** be moved from the original installation site without written permission by the Office of Environmental Health & Safety-Radiation Safety Section. Permission must also be granted if the equipment is intended to be sold, is surplus, or donated to another individual or institution.

Radiological Health Surveys

It is necessary to perform radiological health surveys whenever radiation sources are used. Surveys must be designed for the specific sources involved. Radioactive material and radiation producing electronic equipment must be considered.

Routine monitoring of laboratories containing radioactive material is necessary for the protection of radiation workers, compliance with regulations, and prevention of the contamination of experiments.

Each laboratory using radiation sources is assigned a survey frequency by the Radiation Safety Survey staff based on a variety of factors, including the type and amount of radiation used and the experimental techniques employed. At the discretion of the Office of Environmental Health & Safety-Radiation Safety Section, the assigned survey frequency of any laboratory may be changed to reflect the needed level of surveillance. Laboratories that work with radiation sources intermittently may be completely removed from the routine survey schedule providing a survey is performed and documented after the last work with the radioisotope.

Corrective Actions for Violations

Surveys performed by the Office of Environmental Health & Safety-Radiation Safety Section are comprehensive in nature, evaluating items ranging from ambient radiation levels to observance of prudent laboratory safety practices. Any radiation safety violations observed during a routine survey are documented on the survey form, and a formal set of steps are initiated to correct the problem. The procedure that is used to correct radiation safety violations involves a series of notifications:

Verbal warning:

If, during any routine inspection of a radiation laboratory, a problem involving radiation safety is found, a verbal warning will be issued to the technician staff, and the warning recorded on the Office of Environmental Health & Safety-Radiation Safety Section survey report form. Upon receipt of this verbal warning, the laboratory staff should take immediate steps to correct the problem. No verbal or written response is required from the laboratory.

Step One:

If, within a six month period, the same radiation safety problem is discovered during an inspection, a written notification of the problem will be sent to the Approved User responsible for the laboratory. The Approved User will then be charged with correcting the situation. Although no verbal or written response is required by the Approved User for a Step One notification, a copy of the notification will be retained in the Authorized User's inspection file.

Step Two:

If within a six month period, a second survey reveals that the same problem still exists, notification of this situation will be sent to both the Approved User and the Department Chair. No further orders of radioactive material will be placed for the Approved User until a **written response** concerning the item is received by the Radiation Safety Section. This response shall include the specific steps taken to ensure that the problem does not reoccur.

Step Three:

If within a six month period, a third survey indicates a persistence of the problem, both the Approved User and the Department Chair will be given a final written account of the situation. No more orders for radioactive material will be placed for the Approved User by the Radiation Safety Section, and procedures will be initiated to remove existing inventories of radioactive materials. The entire case history of the event will also be presented to the Radiation Safety Committee.

Any operation causing an **excessive** radiation hazard will be suspended immediately by the Office of Environmental Health & Safety-Radiation Safety Section without regard to the above procedure. Any such actions will also be promptly reviewed by the Radiation Safety Committee.

In addition to the routine surveys performed by the Office of Environmental Health & Safety-Radiation Safety Section, each laboratory is responsible for performing their own contamination surveys of their work areas. **A documented survey is expected to be maintained for each month** that radioactive material is in use (i.e. active lab). The Basic Radiation Safety Course offered by the Office of Environmental Health & Safety-Radiation Safety Section, will instruct workers on how to properly survey for specific radioisotopes, and how to properly interpret the results.

RADIOACTIVE WASTE

All radioactive wastes must ultimately be disposed of by the Office of Environmental Health & Safety-Radiation Safety Section. Any disposal of material not specifically approved by the Radiation Safety Officer may result in the loss of permission to use radioactive material at East Carolina University.

Radioactive waste is collected weekly by the Office Environmental Health & Safety-Radiation Safety Section. You may schedule pickup of waste by calling the **Radioactive Waste Line** at **744-DUMP** and following the instructions on the recorded message.

Different types and physical forms of radioactive waste material warrant different methods of disposal. As an example, liquid scintillation vials containing Carbon-14 must be handled differently than solid wastes contaminated with Phosphorous-32. For this reason, each laboratory will be provided with separate waste containers for each type and isotope of waste. **All waste should be segregated by isotope and waste type.** The physical form of a radioactive waste can be classified as solid, liquid, biological, or scintillation vials. The proper disposal technique for each physical form is listed below.

Solid Waste: Solid waste should be placed in the proper radioactive waste container, each lined with two plastic bags. When filled, the accompanying radioactive waste tag must be completed before the waste will be removed. Special care should be taken with glassware. No liquid or biological waste should be placed in the solid waste containers, and under no circumstances may infectious biological material be disposed of as solid radioactive waste. Syringes **must** be placed in a separate and appropriate container.

Liquid Waste: Liquid radioactive waste shall be placed in the containers provided by the Office of Environmental Health & Safety-Radiation Safety Section. Only liquid waste shall be placed in the container. Emulsified tissue, feces, or biological waste that will support microbiological growth at room temperature shall not be placed in the liquid container. Each filled container should be properly labeled and tagged, making sure to include isotope and amount. When washing containers that were used with radioactive material, the first rinse is usually retained as liquid radioactive waste. Any subsequent rinses may be allowed to go down the drain as long as the wash is performed in the designated radioactive waste sink. Any glassware that is contaminated as a result of work with radioactive material should be properly labeled as such.

Biological Waste: All biological waste must be properly contained in plastic bags. Infectious biological waste should not be available for disposal until special precautions and warnings have been considered. Each bag should be properly labeled and tagged with the completed radioactive waste tag. Biological waste should be refrigerated until picked up by the Office of Environmental Health & Safety-Radiation Safety Section. Adequate storage facilities for refrigeration of biological waste must be provided by the individual generating the waste until the ultimate disposal by the Office of Environmental Health & Safety-Radiation Safety Section.

Scintillation Vials: All liquid scintillation vials containing radioactivity shall be placed in the designated containers provided by the Office of Environmental Health & Safety-Radiation Safety Section. In certain cases, some combinations of isotopes (namely H-3 and C-14) can be placed into one container due to their similar disposal requirements. This disposal technique requires special permission from the Radiation Safety Officer. It is important to note that each isotope and its respective quantity must be recorded on the waste tag which accompanies each container.

Individuals using scintillation cocktails are asked to utilize fluids that do not contain hazardous constituents as identified in the Resource Conservation and Recovery Act. These cocktails are typically marketed as "environmentally safe" or "biologically safe".

Sharps: All syringes, needles and Pasteur pipettes or other materials that could potentially pierce the surface of the skin causing inoculation of radioactive or Biological/Infectious material will be placed in a red sharp container. The appropriate radioactive material tag will also be fixed to the sharps container.

All of the different types of radioactive wastes are normally picked up by the Office of Environmental Health & Safety-Radiation Safety Section once a week. Each individual who needs a waste pick up should call the **Radiation Safety Radioactive Waste Line (744-DUMP)**. Special collection can be arranged if the amounts of waste are large or if the activity in the waste presents an exposure hazard. It is requested that individuals keep this in mind when planning their work.

Each laboratory should designate an area for the location of their waste containers. When choosing this area, several items should be kept in mind:

- The area should be obviously labeled so that the waste in this area is not inadvertently discarded as normal trash.
- The information concerning the waste should be readily available for the individual who picks up the waste.
- Consider any exposures that may result from the accumulated waste, (i.e. is shielding required?)
- Adequate spill and leakage protection should be provided, such as absorbent paper or collection trays.

Under no circumstances should any radioactive wastes be removed from the controlled area or delivered to the Office of Environmental Health & Safety-Radiation Safety Section unless specifically requested by the Office of Radiation Safety technical staff.

EMERGENCIES

EMERGENCIES

Important! Emergencies involving radiation should be treated as any other emergency with respect to bodily injuries, fires, and explosions. Any radiation exposures and contamination will be addressed after the physical hazards are contained. **DO NOT PANIC** - when properly handled, almost any accident or emergency occurring at the University involving radiation will add little or no immediate danger to the situation.

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- VIII. EMERGENCY CARE OF RADIATION ACCIDENT PATIENTS

NOTIFICATION

PHONE NUMBERS

Office of Environmental Health & Safety-Radiation Safety Section.....744-2070

The Office of Environmental Health & Safety-Radiation Safety Section is open during normal working hours. During all off hours call ECU Police (Health Sciences) at 744-5080. They will call the appropriate Radiation Safety Personnel on-call in case of emergencies or problems.

RADIATION SAFETY PERSONNEL (Call in order until contact is made)	PHONE NUMBER
Radiation Safety Officer	744-2070
ECU Police	744-5080

Notify the Environmental Health & Safety-Radiation Safety Section immediately if:

- There is a spill involving radioactive material.
- Any accident occurs involving radioactive materials producing airborne material, dusts, fumes, mists, organic vapors, or gases.
- Injuries occur involving radiation sources.
- There is a fire involving radiation sources.
- Any radioactive material is lost or stolen.
- Any radiation producing equipment malfunctions or is lost or stolen.

I. MINOR SPILLS (material contained in a small area)

NOTIFY OTHERS

Inform others in the area that a spill involving radioactive material has occurred.

PREVENT THE SPREAD

Prevent the spread of the spill by containing it with absorbent material.

CLEAN- UP

Carefully dispose of all absorbent material in the radioactive waste container. Make sure to include in the waste all clean-up materials, gloves and other disposable items. **NOTE:** If items are suspected to be contaminated and are not disposable, they should be placed in a plastic bag and held for decontamination. If broken glass is placed in the radioactive waste container, place a note on the top of the container so that the individual collecting the waste is aware that there are sharps inside.

CHECK YOURSELF

If possible, check yourself and any others that may be contaminated with radioactive material. Use a radiation survey instrument if appropriate. Avoid touching your face, hair, etc.

REPORT THE INCIDENT

Notify the Office of Environmental Health & Safety-Radiation Safety Section of the incident so that a thorough survey, if deemed necessary, can be conducted.

II. MAJOR SPILLS (Large quantity of radioactive material or/and spill is in many areas)

NOTIFY ALL PERSONS

Notify all individuals in the room that a spill has occurred involving radioactive material.

STOP THE SPILL

If possible without causing further personnel contamination, stop the spill by up righting the container or containing it with absorbent material. If these actions will cause further personnel contamination or additional radiation exposure, leave the area.

FLUSH ANY CONTAMINATED SKIN WITH WATER

If the spilled material is on the bare skin, flush the area with warm water. Avoid touching other parts of the body especially the mouth, eyes, and nose.

REMOVE CONTAMINATED ARTICLES

If the material is on any gloves, lab coat, or clothing, remove these articles. If the liquid has passed through the clothing, flush the area of skin with water as this area may possibly be contaminated.

CLOSE WINDOWS TURN OFF FANS AND LEAVE ROOM

If able, close all windows, turn off any fans, leave and lock the room. Do not wander, as this may spread any contamination that you may have brought outside the room. Access to the room should be denied to anyone except Radiation Safety personnel.

CALL THE OFFICE OF ENVIRONMENTAL HEALTH & SAFETY-RADIATION SAFETY SECTION.

Notify the Office of Environmental Health & Safety-Radiation Safety Section as soon as possible. Any major decontamination efforts must be performed under their direction.

III. AIRBORNE MATERIALS (Dusts, Fumes, Mists, Vapors, Gases)

Tell all individuals to vacate the room immediately.

SECURE ROOM

If possible, hold breath and close all windows, shut off all fans, close and lock the door. All individuals who were in the room at the time of the incident should remain in an assembled area outside the room. If the area of the door must be vacated, the door should be posted with a sign warning individuals not to enter.

NOTIFY RADIATION SAFETY

As soon as everyone is vacated, and the room secured, the Office of Environmental Health & Safety-Radiation Safety Section should be notified.

REPORT SUSPECTED INHALATIONS

Inform the Office of Environmental Health & Safety-Radiation Safety Section of any suspected inhalations of radioactive materials. Specific analysis must be performed in order to evaluate the extent of any internal deposition.

IV. ELECTRONIC DEVICES

TURN MACHINE OFF

Turn the machine off at both the control switch and the main power switch.
NOTE: This must be done first in order to ensure that the event does not reoccur while assessing any injuries or damage.

ATTEND TO ANY INJURIES

Help any injured personnel.

NOTIFY RADIATION SAFETY

Call the Office of Environmental Health & Safety-Radiation Safety Section as soon as possible. If injured personnel are involved, call for immediate medical attention.

DO NOT FIX

Do not attempt to use, fix, or change in any way the electronic equipment involved in the incident.

SECURE AREA

Make sure the area is secure and posted until the Office of Environmental Health & Safety-Radiation Safety Section can make a full evaluation of the accident.

V. *INJURIES INVOLVING RADIATION*

FLUSH THE WOUND

If the wound is minor, flush the wound immediately with generous amounts of water. Be sure to spread the edges of the wound to permit thorough flushing. If the wound is a major one and bleeding is profuse, apply direct pressure and administer normal first aid. **Call for immediate medical attention if the injury is life threatening or requires medical care.**

NOTIFY THE OFFICE OF ENVIRONMENTAL HEALTH & SAFETY-RADIATION SAFETY SECTION

Call the Office of Environmental Health & Safety-Radiation Safety Section immediately if there are any injuries, wounds, over-exposures, ingestions, or inhalations involving radioactive material.

SECURE THE AREA

If a spill has occurred along with the injury, make sure that the area is secured so that contamination is not spread. The scene of the accident should be preserved so that the Office of Environmental Health & Safety-Radiation Safety Section can evaluate the accident in an attempt to prevent its recurrence.

DO NOT RETURN TO WORK

No person involved in a radiation injury is to return to work without the approval of the Radiation Safety Officer and the attending physician.

VI. FIRES

SOUND FIRE ALARM

Sound fire evacuation alarm nearest you and call 911. You must also call the proper authorities. If at East Carolina University Main Campus or East Carolina University Health Sciences Campus, call the following:

- ECU Police (Health Sciences Campus 744-5080
- ECU Police (Main Campus..... 328-0062
- Greenville Fire/Rescue..... 911
- Greenville Police..... 911

TURN OFF ALL EQUIPMENT

If possible, turn off all equipment and machinery.

EVACUATE THE BUILDING

Do not attempt to fight the fire unless it is very small or if personnel are in immediate danger.

NOTIFY RADIATION SAFETY

Use an outside phone to notify the Office of Radiation and Biological Safety.

APPROVED USER

After evacuation, the Approved User should remain available to report to the Radiation Safety Officer and Fire Fighting Officials.

FIRE FIGHTING

The fire should be fought using normal procedures unless the Radiation Safety Officer advises otherwise. All radioactive material and contamination can be taken care of after the fire is under control.

VII. LOST OR STOLEN SOURCES

NOTIFY OTHERS

Inform others in the area that a radioactive source has been lost or stolen.

IF A PATIENT IS INVOLVED

If a patient is involved and must be moved, check clothing and bedding carefully in an attempt to locate the lost source.

LOCATING THE SOURCE

Look quickly in the immediate area for the source. If found, use a long object to move the source away from the door. **Do not touch the source with your hands.** If the source cannot be located, secure all windows and doors and go **directly** to the nearest phone outside the room. Remain by the phone.

NOTIFY

Call the Environmental Health & Safety-Radiation Safety Section immediately 744-2070.

VIII. EMERGENCY CARE OF RADIATION ACCIDENT PATIENTS

GENERAL

In addition to necessary medical treatment, the primary concern in a radiological emergency is minimizing contamination of attending personnel, equipment, and facilities.

TYPES OF CASUALTIES

The following categories refer to the patient's radiological condition:

Radiation Exposure

Significant external exposure to radiation has occurred with no contamination. Blood samples should be taken.

External Contamination

Radioactive material is present on skin and/or clothing. Monitor and decontaminate the patient as necessary.

Internal Contamination

Internal deposition of radioactive materials has occurred. Urine and stool samples must be taken.

Induced Activity

Elements within the patient have become radioactive from exposure to neutrons. Monitor the patient for radiation exposure coming from the patient's body. Collect blood, urine, and stool samples.

INSTRUCTIONS

- Notify the Radiation Safety Officer.
- Give life-saving assistance regardless of the radiological condition of the patient.
- If there is no possibility of radioactive contamination, no special precautions are required in the care of the patient.
- Monitor the patient to determine the extent of contamination.
- Monitor the ambulance personnel and equipment for contamination.
- If radioactive contamination is present, isolate patient, wear a gown, gloves, and mask or respirator during emergency first aid.
- Retain all patient effects, materials, and equipment that have come in contact with the patient; isolate in plastic bags if possible. These items must be monitored prior to release.
- Decontaminate the patient if necessary.
- Decontaminate the highest levels first.
- Pay special attention to the hair, body orifices, and body folds.
- Avoid cross-contamination.
- Use soap and water; avoid organic solvents and abrasives.
- Decontaminate the wound. Irrigation with simple debridement may be necessary to remove damaged tissue.
- Maintain isolation until patient has been found free of all contamination.
- Examine all personnel for contamination before allowing them to leave the area.
- Decontaminate personnel if necessary.
- On completion of emergency first aid, remain in the immediate area until monitored.

PLAN OF OPERATION

- Monitoring and decontamination will be performed in the Emergency Room area.
- The radiological condition of each patient will be noted in their hospital chart.
- Monitoring priority is the same as treatment priorities: immediate, delayed, expectant, minimal, or deceased.
- Patients exhibiting dose-rates in excess of 100 mR/hr through induced activity will be placed in the Emergency X-Ray Room as soon as possible.
- • All personnel entering the room containing contaminated patients will wear gowns, gloves and shoe covers which will be collected whenever personnel depart the area.

USE OF RADIATION SOURCES IN THE BASIC SCIENCES

USE OF RADIATION SOURCES IN THE BASIC SCIENCES

Both radioactive material and electronic equipment emitting ionizing radiation can be used in a variety of ways in the basic sciences for research and teaching purposes. Radioactive material can be used in tracer studies, in irradiators, or as reference or calibration sources. Electronic equipment that can emit ionizing radiation includes x-ray systems, cabinet x-ray units, x-ray diffraction systems, and particle accelerators.

RADIOACTIVE MATERIAL

Tracer Studies

Tracer studies in basic science research use radioactive isotopes in place of common elements, and use the subsequent radiation emissions to follow the labeled compound during various phenomena. This technique has the potential for causing contamination along with a substantial radioactive waste disposal problem. Due to the wide variety of isotopes available for use, a wide variety of radiation safety considerations exist. Therefore, every application to use radioactive material in tracer studies is reviewed by both the Radiation Safety Officer and the Radiation Safety Committee to ensure that the material will be handled properly and that the safety of the workers involved is addressed.

Irradiator

Irradiators can present serious exposure hazards if not handled properly. These units usually contain large quantities of radioactive material and are used to deliver large doses of radiation to cells and animals. All modern irradiator units are fitted with several safety interlock systems. These systems should **NEVER** be defeated. Serious exposures to radiation can result from individuals by-passing the interlocks and unknowingly exposing themselves.

Reference and Calibration Source

Reference sources are commonly used in the basic sciences for calibration and operational checks of instruments. These sources are normally sealed at the manufacturer in such a manner as to prevent any contamination from leakage. The Office of Environmental Health & Safety-Radiation Safety Section verifies the physical integrity of these sources twice each year. It is the researcher's responsibility to report these sources when ordered so that proper inventory control numbers can be assigned.

Reference sources can also present an exposure hazard if improperly used and stored. Because of their small size, there is a potential for these sources becoming lost or misplaced. The possible hazards associated with reference sources should be emphasized to each worker, and care should be taken to have them replaced in their proper container.

RADIATION EQUIPMENT

Radiographic and Fluoroscopic

Radiographic and fluoroscopic equipment which is used specifically for research on animals is not regulated as stringently as equipment used on humans. This does not mean, however, that the equipment should not be inspected annually. For the safety of personnel and quality of the examinations, all research equipment should be subjected to the same inspection and maintenance schedules as medical diagnostic equipment. Some general information on the use of radiographic and fluoroscopic equipment follows:

- ***Prior to purchase of any radiographic or fluoroscopic equipment, the Office of Environmental Health & Safety-Radiation Safety Section shall be contacted for a determination of room shielding requirements.***
- ***Upon installation of new equipment, a radiation survey of the machine and room shall be conducted prior to operational use.***
- All x-ray equipment must be properly labeled and proper room signs must be in place.
- All radiation producing machines and equipment shall be surveyed annually or after any major maintenance or modification.
- All personnel operating x-ray equipment must be thoroughly and properly trained. Operator manuals must be available.
- Personnel working with x-ray producing equipment shall be provided with and properly use a personnel monitoring device.
- ***The Office of Environmental Health & Safety-Radiation Safety Section shall assure that all radiation producing machines are registered with the State of North Carolina.***
- Only persons absolutely required for the radiographic and fluoroscopic examination shall be in the x-ray room during an exposure.
- Particular care should be taken to limit the useful beam to the smallest area consistent with research requirements.
- If an animal must be held during the x-ray exposure, persons performing this duty shall be provided with a protective apron and gloves and be positioned so that the primary beam will not strike any part of the body.
- Pregnant women shall not be requested to perform such holding.
- Whenever a lead apron is worn, the personnel monitoring badge shall be worn at the collar outside the apron. When personnel are provided with two monitoring badges, one is to be worn at the collar outside the apron and the other is to be worn on the trunk of the body under the apron. The location of these two badges shall not be interchanged.
- Any person assisting with the examination shall be provided with adequate shielding.
- Protective equipment supplied with the machine shall be used whenever possible. Any shielding devices, such as, lead drapes should be utilized during procedures.

- Everyone in the room shall be provided with protective clothing of 0.5 millimeter lead equivalent.
- Persons not required to attend the animal during the examination should be out of the room if these persons cannot be out of the room, they should stand as far as possible from the animal or stand behind a portable shield.
- Fluoroscopy should not be used as a substitute for radiography, but should be reserved for the study of dynamics or spatial relationships or for guidance in spot- film recording of critical details.
- Fluoroscopy should be performed only by faculty members who are properly trained in fluoroscopic procedures or by personnel under their direct supervision.
- No person shall be employed specifically to hold animals during radiographic procedures.
- Any person aiding the performance of a radiation procedure shall be appropriately attired in lead aprons and lead gloves, and instructed to keep all unprotected body parts out of the primary radiation beam. If the procedure involves a prolonged period or if this occurs with the same employee more than once a week, the Office of Environmental Health &

Safety-Radiation Safety Section will be contacted for guidance as to the need for radiation monitoring.

Under **NO** circumstances should attempts be made to fix or modify any x-ray equipment (especially interlocking devices).

X-Ray Diffraction

X-ray diffraction equipment can be particularly hazardous because of high exposure rates in the primary beam (**e.g., in excess of 500,000 R per minute at the x-ray tube port**). Operating procedures and safety requirements for all x-ray diffraction systems must be strictly followed. Under **NO** circumstances shall shutter mechanisms and interlocking devices be tampered with or defeated. Special care must be taken any time equipment is being repaired.

Cabinet X-Ray

Cabinet x-ray systems are generally safe to use as long as operating instructions are followed and the equipment is not tampered with in any way. Cabinet x-ray systems are certified by the manufacturer to meet strict federal performance standards. Standards cover leakage radiation, interlocks, warning lights and signs, as well as operating and maintenance instructions.

Accelerator

Detailed operating instructions and safety procedures for the East Carolina University 2 MV tandem Pelletron charged-particle accelerator from National Electrostatics Corporation are available at the University Accelerator Laboratory and at the Office of Environmental Health & Safety- Radiation Safety Section.

USE OF ANIMALS

All use of radiation sources in or on animals must be under the direct supervision of an Approved User who has submitted the appropriate application forms to the Radiation Safety Committee detailing the proposed work involving the administration of radiation to animals.

East Carolina University policy also requires that the use of living vertebrate animals in teaching or research be reviewed for animal welfare concerns by the University Animal Care and Use Committee (ACUC). Applications to the Committee are made using the Animal Use Protocol (AUP) form.

Approved Users who require care for animals treated with radioactive materials must provide, by direct supervision or complete written instructions, the procedures which the Department of Comparative Medicine must follow with respect to cage handling and collection and disposal of radioactive waste. Investigators often house animals containing radioactive material in general animal care facilities which are used by several investigators at the same time. Such facilities, by necessity, are accessible to people with widely varied training in radiation safety. All investigators using radioisotopes are required to design and execute their studies in a manner which prevents unnecessary human exposure to radiation and keeps unavoidable exposure as low as reasonably achievable.

Additional Requirements

- Outside doors to animal rooms in which radioactive material is used **MUST** be posted with Caution-Radioactive Material sign as directed by the Radiation Safety Section.
- All live animals which have received radioactive materials and which are returned to the Department of Comparative Medicine for housing must be properly identified.
- Animals that have received radioactive material must be transported in such a manner as to prevent any contamination of hallways, elevators, etc. Solid bottomed transfer containers are **MANDATORY**. Such animals may not be transported across public streets or sidewalks except by the Office of Environmental Health & Safety- Radiation Safety Section.
- The potential hazard to animal care technicians and other persons entering the animal room must be evaluated before work begins. This evaluation must be based on the radiation dose rate in the work place, the excretion rate of the material, and any special hazard that may be associated with the radionuclide or its chemical form. Some examples of this include consideration of the volatility of iodine compounds or the anticipated very low excretion rate of microspheres.
- Written protocols for routine animal care and for emergency and special situations must be provided to the Chief of Laboratory Animal Sciences.

- Routine care includes feeding, watering, cage and pen cleaning, and the collection and labeling of radioactive animal wastes. Emergency or special situations include those requiring intervention by other personnel, such as post-op care, administration of medications, etc
- Cage/pen wastes (i.e., animal excreta and bedding) must be collected in plastic bags and sealed with radioactive tape and properly labeled. Call the Office of Environmental Health & Safety-Radiation Safety Section for disposal.
- Carcasses and tissues removed from animals must be frozen and stored in designated freezers until they are picked up by the Office of Environmental Health & Safety-Radiation Safety Section. Carcasses must be placed in opaque bags, sealed with radiation tape, and properly labeled. Double bagging is often necessary, especially for heavy carcasses.

APPENDICES

APPENDIX A

APPENDIX A

Radiation Definitions and Units

ABSORBED DOSE: The amount of energy imparted to matter by ionizing radiation per unit mass of irradiated material (See Rad and Gray).

ABSORPTION: The phenomenon by which radiation imparts some or all of its energy to any material through which it passes.

ACCELERATOR: A device for imparting kinetic energy to charged particles, such as electrons, protons, deuterons and helium ions. Common types of accelerators are the cyclotron, synchrotron, synchrocyclotron, betatron, linear accelerator and Van de Graff electrostatic generator.

ACTIVITY: The number of nuclear disintegrations occurring in a given quantity of material per unit time (See Curie and Becquerel).

ACUTE EXPOSURE: Term used to denote a relatively high radiation exposure of short duration.

AGREEMENT STATE: Any state which the U. S. Nuclear Regulatory Commission has entered into an effective agreement under subsection 274b. of the Atomic Energy Act of 1954, as amended (73 Stat.689).

ALARA: Acronym for the radiation protection philosophy that radiation exposures and effluents to the environment should be maintained "As Low As Reasonably Achievable". The U.S. Nuclear Regulatory Commission requires that ALARA be considered in the design of all experiments where radioactive material is used. Also, a formal, written procedure has been incorporated into East Carolina University's license requiring that all reported personnel radiation exposures above specified administrative thresholds be investigated to determine their cause and that appropriate corrective actions be taken to maintain subsequent exposures to the same individuals ALARA.

ALPHA PARTICLE: A strong ionizing particle emitted from the nucleus during radioactive decay, having a mass and charge equal in magnitude to a helium nucleus, consisting of 2 protons and 2 neutrons with a double positive charge.

ANNUAL LIMIT OF INTAKE (ALI): The derived limit for the amount of radioactive material taken into the body of an adult worker by inhalation or ingestion in a year. ALI is the smaller value of intake of a given radio nuclide in a year by reference man that would result in a Committed Dose Equivalent of 50 rem (0.5 Sv) or a Committed Effective Dose Equivalent of 50 rem (0.5 Sv) to any individual organ or tissue.

ANODE: Positive electrode; electrode to which negative ions are attached.

ATOM: Smallest particle of an element which is capable of entering into a chemical reaction.

ATOMIC NUMBER: The number of protons in the nucleus of an atom.

ATTENUATION: The process by which a beam of radiation is reduced in intensity when passing through materials.

APPROVED USER: An individual member of the teaching or research faculty who has been approved by the Radiation Safety Committee to use or supervise the use of radioactive material under conditions specified in an application for authorization. All transactions involving radioactive material must be made in the name of an Approved User.

BACKGROUND RADIATION: Ionizing radiation arising from radioactive material other than the one directly under consideration. Background radiation due to cosmic rays and natural radioactivity is always present. There may also be background radiation due to the presence of radioactive substances in other parts of the building, in the building material itself, etc.

BACKSCATTER: The deflection of radiation by scattering processes through angles greater than 90 degrees with respect to the original direction of motion.

BEAM: A unidirectional or approximately unidirectional flow of electromagnetic radiation or particles. A USEFUL BEAM in radiology is that part of the primary radiation which passes through the aperture, cone or other collimator.

BECQUEREL (Bq): SI Unit of radioactivity. One Bq equals one nuclear transformation/second. One microcurie is equivalent to 37,000 Bq (37 kilobecquerels) (kBq).

BETA PARTICLE: Charged particle emitted from the nucleus of an atom, having a mass and charge equal in magnitude to that of the electron.

BIOLOGICAL HALF-LIFE: The time required for the body to eliminate one-half of an administered dose of any substance by regular processes of elimination. This time is approximately the same for both stable and radioactive isotopes of a particular element.

BREMSSTRAHLUNG: Electromagnetic (X-ray) radiation associated with the deceleration of charged particles passing through matter. Usually associated with energetic beta emitters, e.g., phosphorus-32.

CALIBRATION: Determination of variation from standard, or accuracy, of a measuring instrument to ascertain necessary correction factors.

CALORIE: Amount of heat necessary to raise the temperature of one gram of water 1 0C (from 14.5 to 15.5 0C).

CATHODE: Negative electrode; electrode to which positive ions are attracted.

COLLIMATOR: A device for confining the elements of a beam within an assigned solid angle.

COMMITTED DOSE EQUIVALENT (CDE): The dose equivalent to organs or tissues of reference man that will be received from an intake of radioactive material by an individual during the 50 year period of intake.

COMMITTED EFFECTIVE DOSE EQUIVALENT (CEDE): The sum of the products of the weighting factors applicable to each of the body organs or tissues that are irradiated and the committed does equivalent to these organs or tissues.

CONTAMINATION, RADIOACTIVE: Deposition of radioactive material in any place where it is not desired, and particularly in any place where its presence may be harmful. The harm may be in violating the validity of an experiment or a procedure, or in actually being a source of excess exposure to personnel.

COULOMB: A unit of electrical charge in the practical system of units. A quantity of electricity equal to 3×10^9 electrostatic units of charge.

COULOMB-KILOGRAM (C-kg): SI special unit of radiation exposure. One (1) coulomb-kilogram is equivalent to 3,876 Roentgens.

COUNT (Radiation Measurements): The external indication of a device designed to enumerate ionizing events. It may refer to a single detected event or to the total registered in a given period of time. The term is often erroneously used to designate a disintegration, ionizing event, or voltage pulse.

CRITICAL ORGAN: That organ or tissue, the irradiation of which will result in the greatest hazard to the health of the individual or his descendants.

CURIE: The quantity of any radioactive material in which the number of disintegrations is 3.7×10^{10} disintegrations per second. Abbreviated Ci. Microcurie: One millionth of a curie, 3.7×10^4 disintegrations per second. Abbreviated μCi .

DAUGHTER: A synonym for a decay product.

DECAY, RADIOACTIVE: Disintegration of the nucleus of an unstable nuclide by the spontaneous emission of charged particles and/or photons.

DECLARED PREGNANCY: a woman who has voluntarily informed her employer in writing of her pregnancy and the estimated date of conception.

DEEP DOSE EQUIVALENT (DDE): Which applies to external whole body exposure is the dose equivalent at a tissue depth of one (1) centimeter (1000mg/cm²).

DERIVED AIR CONCENTRATION (DAC): The concentration of a given radionuclide in air, if breathed by the reference man for a working year of 2000 hours under condition of light work, (inhalation rate 1.2 cubic centimeters of air per hour) results in an intake of one (1) ALI.

DISINTEGRATION: A spontaneous nuclear transformation (radioactive) characterized by the emission of energy and/or mass from the nucleus. When large numbers of nuclei are involved the process is characterized by a definite half-life.

DOSE: A general term denoting the quantity of radiation or energy absorbed in a specified mass. For special purposes it must be appropriately qualified, e.g., absorbed dose.

DOSE ABSORBED: The energy imparted to matter by ionizing radiation per unit mass of irradiated material at the place of interest. The unit of absorbed dose is the rad, which is 10^{-5} J/gram.

DOSE EQUIVALENT: A quantity used in radiation protection expressing all radiation on a common scale for calculating the effective absorbed dose. The unit of dose equivalent is the rem, which is numerically equal to the absorbed dose in rads multiplied by certain modifying factors such as the quality factor, the distribution factor, etc.

DOSIMETER: An instrument used to detect and measure an accumulated dose of radiation. In common usage it is a pencil size ionization chamber with a built-in self reading electrometer, used for personnel monitoring.

EFFICIENCY (Counters): A measure of the probability that a count will be recorded when radiation is incident on a detector. Usage varies considerably so it is well to make sure which factors (window, transmission, sensitive volume, energy dependence, etc.) are included in a given case. Typically, efficiency is counts per minute/disintegrations per minute.

ELECTRON: Negatively charged elementary particle which is a constituent of every neutral atom. Its unit of negative electricity equals 4.8×10^{-10} electrostatic units or 1.6×10^{-19} coulombs. Its mass is 0.000549 atomic mass units.

ELECTRON CAPTURE: A mode of radioactive decay involving the capture of an orbital electron by its nucleus. Capture from the particular electron shell is designated as "K-electron capture," "L-electron capture," etc.

ELECTRON VOLT: A unit of energy equivalent to the amount of energy gained by an electron in passing through a potential difference of 1 volt. Abbreviated eV. Larger multiple units of the electron volt frequently used are: KeV for thousand or kiloelectron volts, MeV for million electron volts and BeV for billion electron volts.

ENERGY DENSITY: The intensity of electromagnetic radiation per unit area per pulse expressed as joules per square centimeter.

EXCITATION: The addition of energy to a system, thereby transferring it from its ground state to an excited state. Excitation of a nucleus, an atom or a molecule can result from absorption of photons or from inelastic collisions with other particles.

EXPOSURE: A measure of the ionization produced in air by X or gamma radiation. It is the sum of the electrical charges on all ions of one sign produced in air when all electrons liberated by photons in a volume element of air are completely stopped in air, divided by the mass of air in the volume element. The special unit of exposure is the Roentgen (R).

FLUX: For electromagnetic radiation, the quantity of radiant energy flowing per unit time. For particles, the number of particles or photons flowing per unit time.

GAMMA RAY: Very penetrating electromagnetic radiation of nuclear origin. Except for origin, identical to x-ray.

GEIGER-MUELLER (G-M) COUNTER: Highly sensitive gas-filled detector and associated circuitry used for radiation detection and measurement.

GENETIC EFFECT OF RADIATION: Inheritable changes, chiefly mutations, produced by the absorption of ionizing radiations. On the basis of present knowledge these effects are purely additive, and there is no recovery.

GRAY (Gy): SI unit of absorbed dose. 1 Gy is 1 Joule of energy deposited per kilogram of absorber. 1 Gy is equivalent to 100 RADs.

HALF-LIFE, EFFECTIVE: Time required for a radioactive nuclide in a system to be diminished 50 percent as a result of the combined action of radioactive decay and biological elimination.

$$\text{Effective half-life} = \frac{\text{Biological half-life} \times \text{Radioactive half-life}}{\text{Biological half-life} + \text{Radioactive half-life}}$$

HALF-LIFE, RADIOACTIVE: Time required for a radioactive substance to lose 50 percent of its activity by decay. Each radionuclide has a unique half-life.

HALF VALUE LAYER (Half thickness): The thickness of any specified material necessary to reduce the intensity of an x-ray or gamma ray beam to one-half its original value.

HARDNESS: A relative specification of the quality or penetrating power of X-rays. In general the shorter the wavelength, the harder the radiation.

HEALTH PHYSICS: A term in common use for that branch of radiological science dealing with the protection of personnel from harmful effects of ionizing radiation.

HIGH RADIATION AREA: Any area, accessible to personnel, in which there exists radiation at such levels that a major portion of the body could receive in any one hour a dose in excess of 100 millirems. High Radiation Areas must be posted and must be equipped with specified control devices, alarms, etc.

INVERSE SQUARE LAW: The intensity of radiation at any distance from a point source varies inversely as the square of that distance. For example: If the radiation exposure is 100 R/hr at 1 inch from a source, the exposure will be 0.01 R/hr at 100 inches.

ION: Atomic particle, atom, or chemical radical bearing an electrical charge, either negative or positive.

IONIZATION: The process by which a neutral atom or molecule acquires either a positive or a negative charge.

IONIZATION CHAMBER: An instrument designed to measure the quantity of ionizing radiation in terms of the charge of electricity associated with ions produced within a defined volume.

IONIZATION, SPECIFIC: The number of ion pairs unit length of path of ionizing radiation in a medium, e.g., per centimeter of air or per micron of tissue.

IONIZING RADIATION: Any electromagnetic or particulate radiation capable of producing ions, directly or indirectly, in its passage through matter.

ISOTOPES: Nuclides having the same number of protons in their nuclei, and hence having the same atomic number, but differing in the number of neutrons, and therefore in the mass number. Almost identical chemical properties exist between isotopes of a particular element.

JOULE (J): Unit of energy. It is equal to 1 watt-second or 4.19 calories.

JOULE/CM² (J/CM²): Unit of energy density used in measuring the amount of energy per area of absorbing surface, or per area of a laser beam. It is a unit for predicting damage potential of a laser beam.

KeV: The symbol for one-thousand electron volts.

LABELED COMPOUND: A compound consisting, in part, of molecules labeled by radioactive material. By observations of radioactivity or isotopic composition this compound or its fragments may be followed through physical, chemical or biological processes.

LASER: Light amplification by stimulated emission of radiation.

LASER REGION: A portion of the electromagnetic spectrum, which includes the ultraviolet, visible light, and infrared.

LEAKAGE RADIATION: The radiation which escapes through the protective shielding of an X-ray tube or teletherapy unit.

MEMBER OF THE PUBLIC: An individual in a controlled or unrestricted area. However, an individual is not a member of the public during any period in which the individual receives an occupational dose.

MeV: The symbol for one million electron volts.

MICROWAVE: An electromagnetic wave having a wavelength in the microwave region, usually in the frequency range above 1000 megahertz.

MICROWAVE REGION: A portion of the electromagnetic spectrum, which covers the approximate frequencies of 300 to 300,000 megacycles per second, with the corresponding wavelengths of approximately 1 meter to 1 millimeter.

MILLIROENTGEN (mR): A submultiple of the roentgen equal to one one-thousandth (1/1000th) of a roentgen (See Roentgen).

MILLIWATT (mW): A submultiple of the watt equal to one-thousandth of a watt.

MONITORING, RADIOLOGICAL: Periodic or continuous determination of the amount of ionizing radiation or radioactive contamination present in an occupied region as a safety measure for purposes of health protection. Area monitoring is routine monitoring of the level of radiation or of radioactive contamination of any particular area, building, room, or equipment. Personnel monitoring is monitoring any part of an individual, his breath, excretions, or any part of his clothing. (See Radiological Survey)

NUCLEAR REGULATORY COMMISSION (NRC): Federal agency established by the Atomic Energy Act of 1954 and the Energy Reorganization Act of 1974 to regulate the use of radioactive material through its Licensing, Inspection and Enforcement, and Standards Development activities.

NEUTRON: Elementary particle with a mass approximately the same as that of a hydrogen atom and electrically neutral. It has a half-life in minutes and decays in a free state into a proton and an electron.

NUCLIDE: A species of atom characterized by its mass number, atomic number, and energy state of its nucleus, provided that the atom is capable of existing for a measurable time.

OCCUPATIONAL DOSE: The dose received by an individual in a restricted area or in the course of employment, the individual's assigned duties involved exposure to radiation, and to radioactive material from licensed and unlicensed sources of radiation, whether in the possession of the license or other person. Occupational dose does not include dose received from background radiation, as a patient from medical practices, from voluntary participation in medical research programs, or as a member of the general public.

OUTPUT POWER AND OUTPUT ENERGY: Power is used primarily to rate C.W. lasers since the energy delivered per unit time remains relatively constant (output measured in watts). However, pulsed lasers which have a peak power significantly greater than their average power, produce effects which may best be categorized by energy output per pulse. Pulsed energy output is usually expressed in joules.

PLATED SOURCE: Radioactive material permanently deposited on a surface or matrix such that there is no window or other covering between the radioactive material and the open air. (Essentially a "sealed source" with a zero thickness window.)

POWER DENSITY: The intensity of electromagnetic radiation present at a given point. Power density is the average power per unit area usually expressed as milliwatts per square centimeter.

PROTECTIVE BARRIERS: Barriers of radiation absorbing material, such as lead, concrete, plaster, and plastic, that are used to reduce radiation exposure. Protective Barriers, Primary: Barriers sufficient to attenuate the useful beam to the required degree. Protective Barriers, Secondary: Barriers sufficient to attenuate stray or scattered radiation to the required degree.

QUALITY FACTOR (QF): Linear-Energy-Transfer dependent factor by which absorbed doses are multiplied to obtain a quantity that expresses, on a common scale for all ionizing radiations, the biological effectiveness of the absorbed dose. As a rule of thumb, QF is 1 for X-rays, gamma rays, and Beta particles with $E_{max} < 0.03$ MeV, 1.7 for Beta particles with $E_{max} > 0.03$ MeV, 10 for neutrons and protons > 10 MeV (30 for eyes), 10 for Beta particles, and 20 for heavy recoil nuclei.

RAD: Acronym for "Radiation Absorbed Dose." Unit used to describe dose in terms of energy deposited in any absorber. 1 rad = 100 ergs/gram.

RADIATION: 1. The emission and propagation of energy through space or through a material medium in the form of waves, for instance, the emission and propagation of electromagnetic waves, or of sound and elastic waves. 2. The energy propagated through a material medium as waves; for example, energy in the form of electromagnetic waves or of elastic waves. The term "radiation" or "radiation energy," when unqualified, usually refers to electromagnetic radiation. Such radiation commonly is classified according to frequency as Hertzian, infrared, visible (light), ultra-violet, x-ray, and gamma ray. 3. By extension, corpuscular emissions, such as alpha and beta radiation, or rays of mixed or unknown type, as cosmic radiation.

RADIATION AREA: Any area, accessible to personnel, in which there exists radiation at such levels that a major portion of the body could receive in any one hour a dose in excess of 5 millirem, or in any 5 consecutive days a dose in excess of 100 millirems.

RADIOLOGICAL SURVEY: Evaluation of the radiation hazards incident to the production, use or existence of radioactive materials or other sources of radiation under a specific set of conditions. Such an evaluation customarily includes a physical survey of the disposition of materials and equipment, measurements or estimates of the levels of radiation that may be involved, and a sufficient knowledge of processes using or affecting these materials to predict hazards resulting from expected or possible changes in materials or equipment.

RADIOACTIVITY: Process whereby certain nuclides undergo spontaneous disintegration in which energy is liberated, generally resulting in the formation of new nuclides. The process is accompanied by the emission of one or more types of radiation.

RADIOSENSITIVITY: Relative susceptibility of cells, tissues, organs, or organisms to the injurious action of radiation. The term may be applied to chemical compounds or any other substances.

RADIOTOXICITY: Term referring to the potential of an isotope to cause damage to living tissue by absorption of energy from the disintegration of the radioactive material introduced into the body.

REFERENCE MAN: A hypothetical aggregation of human physical and physiological characteristics arrived at by international consensus. These characteristics may be used by researchers and public health workers to standardize results of experiments and to relate biological insult to a common base.

RELATIVE BIOLOGICAL EFFECTIVENESS (RBE): For a particular living organism or part of an organism, the ratio of the absorbed dose of a reference radiation that produces a specified biological effect to the absorbed dose of the radiation of interest that produces the same biological effect.

REM: The special unit of dose equivalent. The dose equivalent in rems is numerically equal to the absorbed dose in rads multiplied by the quality factor, distribution factor, and any other necessary modifying factors.

RESTRICTED AREA: Any area, access to which is controlled for purposes of protection of individuals from exposure to radiation and radioactive materials. While any area except areas used for living quarters may be designated as a restricted area, every area in which there are radiation levels which, if an individual were continuously present in the area, could result in his receiving a dose in excess of two millirems in any one hour, or radiation levels which, if an individual were continuously present in the area, could result in his receiving a dose in excess of 100 millirems in any seven consecutive days MUST be established as a restricted area.

ROENTGEN(R): The quantity of x or gamma radiation such that the associated corpuscular emission per 0.001293 grams of dry air produces, in air, ions carrying one electrostatic unit of quantity of electricity of either sign. The roentgen is the special unit of exposure.

SCATTER: Change of direction of sub-atomic particle or photon as a result of a collision or interaction. **MULTIPLE:** Scattering of a particle or photon in which the final displacement is the vector sum of many, usually small, displacements.

SCINTILLATION COUNTER: A counter in which light flashes produced in a scintillator by ionizing radiation are converted into electrical pulses by a photomultiplier tube.

SEALED SOURCE: Radioactive material permanently enclosed inside a capsule or other holder such that there is no contact between the radioactive material and the open air. Sealed sources must be tested for leakage at intervals specified in the NRC license.

SHALLOW DOSE EQUIVALENT (SDE): Which applies to the external exposure of the skin or an extremity, is taken as the dose equivalent at a tissue depth of .007 centimeters (7 mg/cm²) average over an area of 1 cm².

SHIELDING MATERIAL: Any material which is used to absorb radiation and thus effectively reduce the intensity of radiation, and in some cases eliminate it. Lead, concrete, aluminum, water, and plastic are examples of commonly used shielding material.

SI: Abbreviation for the international system of units. A system of units rapidly being adopted throughout the world. Forthcoming changes to NRC rules will incorporate SI units in addition to the "conventional" units presently used. The terms Gray, Sievert, Becquerel, and Coulomb-Kilogram are all SI units.

SIEVERT (Sv): SI unit of absorbed dose to the human body in terms of biological effect. (Sievert is Gray x Quality Factor). 1 Sv is equivalent to 100 Rem.

SMEAR (Smear or Wipe Test): A procedure in which a swab, e.g., a circle of filter paper is rubbed on a surface and its radioactivity measured to determine if the surface is contaminated with loose radioactive material.

SPECIFIC ACTIVITY: Total radioactivity of a given nuclide per gram of a compound, element, or radioactive material.

STANDARD (RADIOACTIVE): A sample of a radioactive material, usually with a long half-life, in which the number and type of radioactive atoms at a definite reference time is known. Hence, it may be used as a calibration source for radiation-measuring instruments.

SURVEY: An evaluation of the radiological conditions and potential hazards incident to the production, use, transfer, release, disposal, or presence of radioactive material or other sources of radiation. When appropriate, such an evaluation includes a physical survey of the location of radioactive material, measurements or calculations of levels of radiation, concentration or quantities of radioactive material present.

THERMOLUMINESCENT DOSIMETER (TLD): A dosimeter made of certain crystalline material which is capable of both storing a fraction of absorbed ionizing radiation and releasing this energy in the form of visible photons when heated. The amount of light released can be used as a measure of radiation exposure to these crystals.

TOTAL EFFECTIVE DOSE EQUIVALENT (TEDE): The sum of the deep dose equivalent (external exposures) and committed effective dose equivalent (for internal exposures).

TRACER, ISOTOPIC: The isotope or nonnatural mixture of isotopes of an element which may be incorporated into a sample to make possible observation of the course of the element, alone or in combination, through a chemical, biological, or physical process. The observations may be made by measurement of radioactivity or of isotopic abundance.

WASTE, RADIOACTIVE: Solid, liquid, and gaseous materials from nuclear operations that are radioactive or become radioactive and there is no further use. Wastes are generally as high level (having radioactivity concentrations of hundreds of thousands of curies per gallon or cubic foot), or intermediate (between these extremes).

WATT: A unit of power defined as the rate of energy consumption or conversion when 1 joule of energy is consumed or converted per second.

WEIGHTING FACTOR: For an organ or tissue is the proportion of the risk of stochastic effects resulting from irradiation of that organ or tissue to the total risk of stochastic effects when the whole body is irradiated.

X-RAYS: Penetrating electromagnetic radiations having wave lengths shorter than those of visible light. They are usually produced by bombarding a metallic target with fast electrons in a high vacuum. In nuclear reactions, it is customary to refer to photons originating in the nucleus as gamma rays, and those originating in the extra nuclear part of the atom as x-rays. These rays are sometimes called roentgen rays after their discoverer, W.C. Roentgen.

APPENDIX B

APPENDIX B

Radiation Signs & Labels

Because radiation is not detectable by the normal human senses, proper and accurate labeling of all facilities and equipment is of paramount importance. Listed below are the guidelines to follow in determining which labels and postings are required for each type of radiation situation.

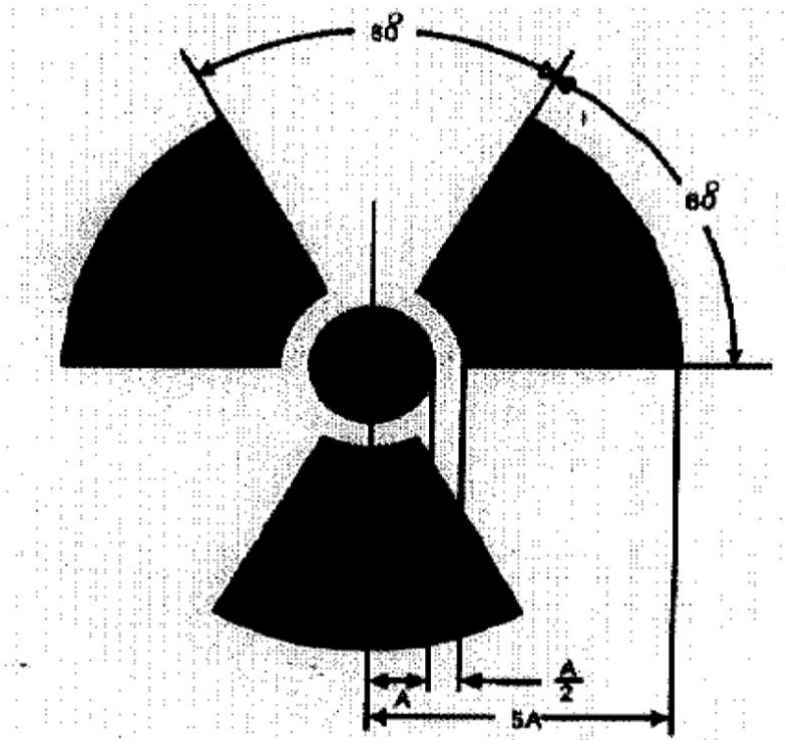
NOTICE TO EMPLOYEES

State regulations require that a "Notice to Employees" be posted in a sufficient number of places in the workplace whenever radiation sources are being used. This form details the rights of the individual who works with radiation sources, and provides addresses and phone numbers of the North Carolina Department of Health and Human Services (DHHS).

POSTINGS USED WITH IONIZING RADIATION

Radiation Caution Symbol

Each posting involving ionizing radiation shall contain the below symbol and the word "Caution." Authorized signs, tags, tapes and labels are available at the Radiation Safety Laboratory. Cross-hatched area is to be magenta or purple.



The tri-foil area of the symbol shall be magenta or purple printed on a yellow background. No variations to this label are permitted by the Nuclear Regulatory Commission, North Carolina Radiation Protection Section, or the Radiation Safety Committee. Authorized signs, tags, tapes, and labels are available through the Office of Environmental Health & Safety-Radiation Safety Section.

Radiation Areas

A "**radiation area**" is defined as any area accessible to personnel in which there exists radiation at such levels that a major portion of the body or a critical organ could receive, in any one hour, a dose in excess of 5 mrem, or in any 5 consecutive days a dose in excess of 100 mrem. Each area will be conspicuously posted with a sign or signs bearing the radiation symbol and the words:

CAUTION RADIATION AREA

A "**high radiation area**" is any area accessible to personnel in which there exists radiation at such levels that a major portion of the body or a critical organ could receive in any one hour a dose in excess of 100 mrem. Each high radiation area will be posted conspicuously with a sign or signs bearing the radiation symbol and the words:

CAUTION HIGH RADIATION AREA

Each high radiation area must be equipped with a control device which will cause the level of radiation to be reduced below that at which an individual might receive, a dose of 100 mrem in 1 hour, upon entry into the area; or equipped with a control device which will energize a conspicuous visible or audible signal in such a manner that the individual entering the high radiation area and the Approved User of the radiation is made aware of the entry; or maintained locked except during periods when access to the area is required, with positive control over each individual entry. The controls will be established in such a way that no individual will be prevented from leaving a high radiation area.

An "**airborne radioactivity area**" is defined as any room, enclosure, or operating area in which airborne material exists in concentrations in excess of the amounts specified by the **North Carolina Regulations for Protection Against Radiation and Nuclear Regulatory Commission** or any room, enclosure, or operating area in which airborne radioactive material exists in concentrations, which averaged over the number of hours in any week during which the individuals are in the area exceeds 25% of the amounts specified. Each airborne radioactivity area shall be conspicuously posted with a sign or signs bearing the radiation symbol and the words:

**CAUTION
AIRBORNE RADIOACTIVITY AREA**

Radioactive Material

Each area or room in which radioactive material is used or stored and which contains any radioactive material (other than natural uranium or thorium) in an amount exceeding the quantities listed in the **North Carolina Regulations for Protection Against Radiation and Nuclear Regulatory Commission** will be designated as a "restricted area" and shall be conspicuously posted with a sign or signs bearing the radiation caution symbol and the words:

**CAUTION
RADIOACTIVE MATERIAL(S)**

Each area or room in which natural uranium or thorium is used or stored in an amount exceeding one hundred (100) times the quantity specified in the **North Carolina Regulations for Protection Against Radiation and Nuclear Regulatory Commission** shall be conspicuously posted with a sign or signs bearing the radiation caution symbol and the words:

**CAUTION
RADIOACTIVE MATERIAL(S)**

A room or area is not required to be posted with a caution sign because of the presence of a sealed source, providing the radiation level at 30 centimeters from the surface of the source container or housing does not exceed 5 millirem per hour.

Each container which is transported, stored, used, or contaminated with a quantity of licensed material (other than natural uranium or thorium) greater than the quantity of such material specified in the **North Carolina Regulations for Protection Against Radiation and Nuclear Regulatory Commission** must have a durable, clearly visible label bearing the radiation caution symbol and the words:

**CAUTION
RADIOACTIVE MATERIAL(S)**

Laboratory containers, such as beakers, flasks, and test tubes, used transiently in laboratory procedures, do not require labels when the user is present. When such containers are to be left unattended for periods of 8 hours or more, and contain materials in quantities greater than those specified in the **North Carolina Regulations For Protection Against Radiation and Nuclear Regulatory Commission**, they will be labeled as described.

Where containers are used for storage, the labels required by this section must state the quantities and kinds of radioactive materials in the containers and the date of the measurement of the quantities.

All radioactive waste must be clearly labeled with the radioisotope, activity, location, physical form, and date. Special tags with locations for this information are available through the Office of Environmental Health & Safety-Radiation Safety Section. These tags should be completed before the waste is picked up.

All radioactive material being shipped from East Carolina University will be labeled in accordance with Department of Transportation Regulations. The Office of Environmental Health & Safety-Radiation Safety Section will assist the Approved users with all shipments of radioactive material. Failure to comply with all state and federal regulations could result in severe penalties to East Carolina University.

Electronic Products Emitting Ionizing Radiation

Areas in which radiation producing machines are located or are being used shall be posted with the characteristic "**Caution Radiation**" or "**Caution X-rays**" sign to warn all unauthorized personnel about entering the radiation area. In addition, the controls of the instrument must have a sign stating: "**Caution Radiation, this equipment produces radiation when energized.**"

APPENDIX C

APPENDIX C

Nuclear Medicine Procedures

DOSE CALIBRATOR QUALITY CONTROL

Procedure

1. Check of ^{99m}Tc Setting
 - a. Adjust the calibrator for assay of ^{99m}Tc .
 - b. Zero the background reading or record the counts.
 - c. Assay the ^{57}Co source. (NBS traceable)
 - d. Record the reading (minus background if needed).
 - e. Obtain the expected reading of the source from the source records.
 - f. Subtract the reading obtained from the expected value and then divide this number by the expected reading to obtain the percentage difference (x 100).
2. Check of ^{99}Mo Setting
 - a. Adjust the calibrator for assay of ^{99}Mo .
 - b. Zero the background reading or record the counts.
 - c. Assay the ^{137}Cs source. (NBS traceable) Do not use the lead shield normally used for ^{99}Mo breakthrough tests.
 - d. Record the reading (minus background if needed).
 - e. Obtain from source records the expected reading of the source.
 - f. Subtract the reading obtained from the expected reading and then divide this number by the expected reading to obtain the percentage difference (x100).

Within limits of the repeatability of the instrument and accuracy of source calibration, the readings of source(s) for a stable calibrator will then follow the characteristic half-life of the radionuclide. Progressive, or continued, outlying values indicate drift from calibration. Erratic readings indicate drift from calibration, deterioration in electronics, changes in ambient radiation levels, or other problems associated with line voltage or Radio frequency interference. Excessive background may be due to contamination in the chamber well or inadequate shielding of sources. Any unusual conditions or readings will be documented in the calibration report.

3. Reports
A copy of the calibration report will be maintained at East Carolina University.

APPENDIX D

APPENDIX D

Safety Information on Common Radionuclides

ISOTOPE: ^3H

COMMON NAME: Hydrogen-3, Tritium

PHYSICAL CHARACTERISTICS

- **Half Life:**
 - Physical 12.3 years
 - Biological 12 days
 - Effective 12 days
- **Radiation Emitted:** Beta
- **Energy Of Radiation (keV):** 18.6 (max), 5.7 (avg)
- **Maximum Range Of Beta Particles:**
 - Air 5.0 mm
 - Water 0.006 mm

RADIATION BIOLOGY

- **Critical Organ:** Whole Body
- **Toxicity:** Low
- **Maximum Body Burden:** 1,000 uCi
- **Bioassay:** Urinalysis required within ten working days after working with 25 mCi or more of organically bound tritium or with 100 mCi or more of tritiated water or sodium borohydride.

HEALTH PHYSICS

- **ALI (uCi):** Oral Ingestion 8×10^4
Inhalation 8×10^4
- **DAC (uCi/ml):** Inhalation 2×10^{-5}
- **Survey Technique:** Wipes, counted by Liquid Scintillation Counting.
- **Shielding Required:** None
- **Film Badge Required:** No
- **Special Considerations:** Tritium cannot be monitored directly because of the low beta energy. Special care is needed to control contamination. Regular monitoring by wipe testing is advisable. External contamination does not cause a significant radiation exposure itself but can lead to potentially hazardous internal contamination and can interfere with experimental results.

ISOTOPE: ³²P

COMMON NAME: Phosphorous-32

PHYSICAL CHARACTERISTICS

- **Half Life:**
 - Physical 14.3 days
 - Biological
 - 257.0 days (whole body)
 - 1,157.0 days (bone)
 - 18.0 days (liver) 257.0 days (brain)
 - Effective
 - 13.5 days (whole body)
 - 14.1 days (bone)
 - 8.0 days (liver)
 - 13.5 days (brain)
- **Radiation Emitted:** Beta and Bremsstrahlung
- **Energy Of Radiation (keV):** 1,709 (max), 690 (avg)
- **Maximum Range Of Beta Particles:**
 - Air 780.0 mm
 - Water 0.8 mm

RADIATION BIOLOGY

- **Critical Organ:** Bone
- **Toxicity:** Medium/Low
- **Maximum Body Burden:** 30 uCi (whole body), 6 uCi (bone)
- **Bioassay:** Not routinely done. Urinalysis is possible.
- **Dose Rate At 1 Meter From 1 mCi Point Source:** 0.091 mR/hr
- **Dose Rate On Contact With 1 mCi:** 78,000 mR/hr

HEALTH PHYSICS

- **ALI (uCi):**
 - Oral Ingestion 6 x 10²
 - Inhalation 8 x 10²
- **DAC (uCi/ml):**
 - Inhalation 2x10⁻⁷
- **Survey Technique:** Beta survey meter
- **Shielding Required:** 1 cm Plexiglas and lead
- **Film Badge Required:** Yes-whole body and ring
- **Special Considerations:** This is the highest energy radionuclide commonly used in research laboratories. Absorption of high energy beta particles by low density materials gives rise to high intensity Bremsstrahlung which requires lead shielding, particularly when 10 mCi or more are present. Always remember that extremely high radiation exposures, especially to the hands, can occur even from short exposures to small quantities. Laboratory coats and protective glasses should be worn. Double gloving is also strongly recommended. Surveys are required with an appropriate survey instrument immediately at the end of work. The results of these surveys should be recorded. Because it is a bone seeker, special care must be taken to minimize any chance of introducing this isotope into the body.

ISOTOPE: ¹⁴C

COMMON NAME: Carbon-14

PHYSICAL CHARACTERISTICS

- **Half Life:**
 - Physical 5,730 years
 - Biological
 - 10 days (whole body)
 - 12 days (fat)
 - Effective
 - 10 days (whole body)
 - 12 days (fat)
- **Radiation Emitted:** Beta
- **Energy Of Radiation (keV):** 156 (max), 48 (avg)
- **Maximum Range Of Beta Particles:**
 - Air 24.0 mm
 - Water 0.28 mm

RADIATION BIOLOGY

- **Critical Organ:** Whole Body and Fat
- **Toxicity:** Medium/Low
- **Maximum Body Burden:** 400 uCi (whole body), 300 uCi (fat)
- **Bioassay:** Not routinely done, however urinalysis and breath analysis are possible.

HEALTH PHYSICS

- **ALI (uCi):**
 - Oral Ingestion 2×10^3
 - Inhalation 8×10^3
- **DAC (uCi/ml):** Inhalation 2×10^{-6}
- **Survey Technique:** Beta survey meter, thin window G-M survey meter, or wipes, counted by liquid scintillation counting.
- **Shielding Required:** 1 cm plexiglass Film Badge Required: No
- **Special Considerations:** None

ISOTOPE: ³⁵S

COMMON NAME: Sulfur-35

PHYSICAL CHARACTERISTICS

- **Half Life:**
 - Physical 87.4 days
 - Biological
 - 90 days (whole body)
 - 623 days (testis)
 - Effective
 - 44.3 (whole body)
 - 76.4 day (testis)
- **Radiation Emitted:** Beta
- **Energy of Radiation: (keV):** 167 (max), 49 (mean)
- **Maximum Range of Beta Particles:**
 - Air 30.0 mm
 - Water 0.28 mm

RADIATION BIOLOGY

- **Critical Organ:** Whole Body and Testis.
- **Toxicity:** Medium/Low
- **Maximum Body Burden:** 400 uCi
- **Bioassay:** Not routinely done.

HEALTH PHYSICS

- **ALI (uCi):**
 - Oral Ingestion 1 x 10⁴
 - Inhalation 6 x 10⁻⁶
- **DAC (uCi/ml):** Inhalation 2x10⁻⁸
- **Survey Techniques:** Beta survey meter; thin window G-M survey meter; or wipes, counted by Liquid Scintillation Counting.
- **Shielding Required:** 1 cm Plexiglas.
- **Film Badge Required:** No.
- **Special Considerations:** None.

ISOTOPE: ^{51}Cr

COMMON NAME: Chromium-51

PHYSICAL CHARACTERISTICS

- **Half Life:**
 - Physical 27.7 days
 - Biological 616.0 days
 - Effective 26.6 days
- **Radiation Emitted:** Gamma & X-rays
- **Energy Of Radiation (keV):** 320 (9.8%), 5 (22%), 51V K-X-rays
- **Dose Rate At One Meter From A One mCi Source:** 0.023 mR/hr

RADIATION BIOLOGY

- **Critical Organ:** Whole Body and Lower Large Intestine.
- **Toxicity:** Medium/Low
- **Maximum Body Burden:** 800 uCi
- **Bioassay:** Not routinely done. Urinalysis is possible.

HEALTH PHYSICS

- **ALI (uCi):**
 - Oral Ingestion 4×10^4
 - Inhalation 5×10^4
- **DAC (uCi/ml):** Inhalation 2×10^{-5}
- **Survey Techniques:** Gamma or X-Ray Survey Meter.
- **Shielding Required:** 7.8 mm lead provides 95% attenuation.
- **Film Badge Required:** Yes. If working with large amounts.
- **Special Considerations:** None

ISOTOPE: ¹²⁵I

COMMON NAME: Iodine-125

PHYSICAL CHARACTERISTICS

- **Half Life:**
 - Physical 60.1 days
 - Biological 138.0 days (Whole Body & Thyroid)
 - Effective 41.8 days (Whole Body & Thyroid)
- **Radiation Emitted:** Gamma and X-rays
- **Energy Of Radiation: (keV)**
 - 35 (7% emitted, 93% converted)
 - 27-32 (138% Te-X-rays)
- **Dose Rate At One Meter From A One mCi Source:** 0.275 mR/hr

RADIATION BIOLOGY

- **Critical Organ:** Thyroid
- **Toxicity:** Medium/High
- **Maximum Body Burden:** 60 uCi
- **Bioassay:** Routine Thyroid counts required whenever work with unsealed radioiodine in amounts greater than:
 - **VOLATILE FORM:**
 - Open Bench 1 mCi
 - Fume Hood 10 mCi
 - Glove Box 100 mCi
 - **BOUND TO NON-VOLATILE COMPOUND:**
 - Open Bench 10 mCi
 - Fume Hood 100 mCi
 - Glove Box 1,000 mCi
 - Bioassay will normally be required whenever work with > 5 mCi in a fume hood or > 1 mCi on an open bench so as to maintain exposures ALARA.

HEALTH PHYSICS

- **ALI (uCi):**
 - Oral Ingestion 4×10^4
 - Inhalation 6×10^2
- **DAC (uCi/ml):** Inhalation 3×10^{-8}
- **Survey Techniques:** Low energy Gamma or X-ray scintillation type survey meter.
- **Shielding Required:** 0.8 mm lead provides 95% attenuation.
- **Film Badge Required:** Yes, whole body and ring. (See manual)
- **Special Considerations:** Volatilization is a most significant problem. Simply opening a vial of Sodium Iodide can cause significant airborne release. Breathing zone and exhaust effluent monitoring may be required. Solutions should not be made acidic or stored frozen. Double gloving strongly recommended. Neutralize all spills with sodium thiosulfate before starting clean-up. All work is normally to be done in an approved hood. Depending on activity used, supplemental "mini hoods", glove boxes, and/or in-line exhaust filters may be required.

ISOTOPE: ¹³¹I

COMMON NAME: Iodine-131

PHYSICAL CHARACTERISTICS

- **Half Life:**
 - Physical 8.0 days
 - Biological
 - 138.0 days (whole body)
 - 7.6 days (thyroid)
 - Effective
 - 7.6 days (whole body)
 - 7.6 days (thyroid)
- **Radiation Emitted:** Beta & Gamma
- **Energy Of Radiation (keV):**
 - Beta- 806 (max), 180 (mean)
 - Gamma-
 - 80 (2.4%), 284 (5.9%)
 - 364 (81.8%), 637 (7.2%), 723 (1.8%)
- **Dose Rate At One Meter From 1 uCi Point Source:** 0.283 mR/hr

RADIATION BIOLOGY

- **Critical Organ:** Thyroid
- **Toxicity:** Medium/High
- **Maximum Body Burden:** 50 uCi (Whole Body), 0.14 uCi (Thyroid)
- **Bioassay:** Routine thyroid counts whenever unsealed radioiodine in amounts greater than:
 - **VOLATILE FORM:**
 - Open Bench 1 mCi
 - Fume Hood 10 mCi
 - Glove Box 100 mCi
 - **BOUND TO NON-VOLATILE COMPOUND:**
 - Open Bench 10 mCi
 - Fume Hood 100 mCi
 - Glove Box 1,000 mCi
 - Bioassay will normally be required whenever work with > 5 mCi source in a fume hood or > 1 mCi on an open bench so as to maintain exposures ALARA.

HEALTH PHYSICS

- **ALI (uCi):**
 - Oral Ingestion 3 x 10¹
 - Inhalation 5 x 10¹
- **DAC (uCi/ml):** Inhalation 2x10⁻⁸
- **Survey Technique:** Beta or Gamma survey meter.
- **Shielding Required:** 12.4 mm lead provide 95% attenuation.
- **Film Badge Required:** Yes, whole body and ring (see manual)
- **Special Considerations:** Volatilization is a most significant problem. Simply opening a vile of sodium iodide can cause significant airborne release. Breathing zone and exhaust effluent monitoring may be required. Solutions should not be made acidic or stored frozen. Double gloving is strongly recommended. See Special Considerations for ¹²⁵I.

ISOTOPE: ^{99m}Tc

COMMON NAME: Technetium-99m

PHYSICAL CHARACTERISTICS

- **Half Life:**
 - Physical 6.0 hours
 - Biological 24 hours (whole body)
 - Effective 4.8 hours
- **Radiation Emitted:** Gamma and Beta
- **Energy Of Radiation: (keV)** 140 Gamma (90%), .119 Beta
- **Dose Rate At One Foot From A One mCi Source:** 0.6 mR/hr

RADIATION BIOLOGY

- **Critical Organ:** GI tract (ULI)
- **Toxicity:** Low
- **Maximum Body Burden:**
 - Total Body 200 uCi
 - Kidney 800 uCi
 - Liver 1 x 10⁴ uCi
 - Lung 2 x 10⁴ uCi
 - Bone 1 x 10⁵ uCi
 - Skin 1 x 10⁵ uCi
- **Bioassay:** Due to short half life not routinely performed. Urinalysis is possible.

HEALTH PHYSICS

- **ALI (uCi):**
 - Oral Ingestion 8 x 10⁴
 - Inhalation 2 x 10⁵
- **DAC (uCi/ml):** Inhalation 6x10⁻⁵
- **Survey Technique:** Low energy Gamma or X-ray scintillation type survey meter.
- **Shielding Required:** 0.13 cm of lead provides 95% attenuation.
- **Film Badge Required:** Yes, whole body. Ring required if handling ≥0.5 mCi.
- **Special Considerations:** Use of syringe shield highly recommended. Work area should be surveyed immediately after use of this material. All surveys should be documented. Personnel contamination surveys should also be conducted after work with this material. Due to the short half life of this isotope, decontamination usually involves securing area for decay.

ISOTOPE: ¹²⁷Xe

COMMON NAME: Xenon-127

PHYSICAL CHARACTERISTICS

- **Half Life:**
 - Physical 36.41 days
 - Biological nil
 - Effective nil
- **Radiation Emitted:** EC X-rays, Gamma
- **Energy of Radiation (keV):**
 - EC 24, 112, 139, 170, 198
 - Gamma 58 (1.4%), 145 (4.2%), 172 (22%), 203 (65%), 375 (20%)
- **Dose Rate at 1 Meter from a 1 mCi Point Source** Not available

RADIATION BIOLOGY

- **Critical Organ:** Whole Body
- **Toxicity:** Low
- **Maximum Body Burden:** N/A Inert Gas
- **Bioassay:** Not routinely done. Body burden in lungs can be estimated by nuclear medicine imaging techniques, but these must be conducted essentially at the same time as the exposure due to the essentially instantaneous elimination with respiration

HEALTH PHYSICS

- **DAC (uCi/ml):** Inhalation 1x10⁻⁵
- **Survey Technique:** Gamma or X-ray survey meter; specially designed Xenon air monitor
- **Shielding Required:** 11.4 mm of lead provides 95% attenuation.
- **Film Badge Required:** Yes. Whole body and ring
- **Special Considerations:** Detailed, written evaluation of air handling characteristics of room where Xe is to be used is mandatory before use can be approved. Exhaled air passed through "Xenon trap" to reduce airborne concentrations in room air and in effluent to environment. Physical place of use and storage may not be changed without prior, written approval of amendment to authorization.

ISOTOPE: ¹³³Xe

COMMON NAME: Xenon-133

PHYSICAL CHARACTERISTICS

- **Half Life:**
 - Physical 5.2 days
 - Biological nil
 - Effective nil
- **Radiation Emitted:** EC X-rays, Beta, Gamma
- **Energy of Radiation (keV):**
 - Beta 346 (mean) EC 45 75
 - Gamma 81 (37%) Cs X-rays
- **Dose Rate at 1 Meter from a 1 mCi Point Source** 0.103 mR/hr

RADIATION BIOLOGY

- **Critical Organ:** Whole Body
- **Toxicity:** Low
- **Maximum Body Burden:** N/A Inert Gas
- **Bioassay:** Not routinely done. Body burden in lungs can be estimated by nuclear medicine imaging techniques, but these must be conducted essentially at the same time as the exposure due to the essentially instantaneous elimination with respiration

HEALTH PHYSICS

- **DAC (uCi/ml):** Inhalation 1x10⁻⁴
- **Survey Technique:** Gamma or X-ray survey meter; specially designed Xenon air monitor
- **Shielding Required:** 7.5 mm of lead provides 95% attenuation.
- **Film Badge Required:** Yes, Whole body and ring
- **Special Considerations:** Detailed, written evaluation of air Handling characteristics of room where Xe is to be used is mandatory before use can be approved. Exhaled air passed through "Xenon trap" to reduce airborne concentrations in room air and in effluent to environment. Physical place of use and storage may not be changed without prior, written approval of amendment to authorization.

ISOTOPE: ²⁰¹Tl

COMMON NAME: Thallium-201

PHYSICAL CHARACTERISTICS

- **Half Life:**
 - Physical 3.0 days
 - Biological 5.0 days
 - Effective 1.9 days
- **Radiation Emitted:** Gamma and Electron Capture (x-ray)
- **Energy Of Radiation: (keV)** 135 Gamma (20%), 167 Gamma (8%) 16, 52, and 84 ec x-rays
- **Dose Rate At One Meter From A One mCi Source:** 0.088 mR/hr

RADIATION BIOLOGY

- **Critical Organ:** Not Published
- **Toxicity:** Medium/Low
- **Maximum Body Burden:** Not Published
- **Bioassay:** Not routinely performed. Urinalysis is possible.

HEALTH PHYSICS

- **ALI (uCi):**
 - Oral Ingestion 2×10^4
 - Inhalation 2×10^4
- **DAC (uCi/ml):** Inhalation 9×10^{-6}
- **Survey Technique:** Low energy Gamma or X-ray scintillation type survey meter.
- **Shielding required:** 0.114 cm of lead provides 95% attenuation.
- **Film Badge Required:** Yes, whole body. Ring required if handling ≥ 5 mCi.
- **Special Considerations:** Use of syringe shield highly recommended. Work area should be surveyed immediately after use of this material. All surveys should be documented. Personnel contamination surveys should also be conducted after work with this material.

APPENDIX E

APPENDIX E

References and Standards

FEDERAL

The federal government is heavily involved in the control of radiation sources by the issuance of regulations and standards. This control however, does not come from a single agency or group of coordinated agencies. Because of this it is sometimes difficult for biomedical institutions to be in full compliance with all of the existing regulations.

All of the federal agencies that control radiation have their headquarters located in Washington, D.C. and can be contacted directly for assistance. listed below are those agencies, their primary regulations (known as the Code of Federal Regulations), and their principle function in radiation protection.

- Agency: **Nuclear Regulatory Commission** Primary Regulation: NRC 10 CFR 20
Function: All radioactive material licensing, nuclear power plant operation standards and control
- Agency: **Center for Devices and Radiological Health/Food and Drug Administration** Primary Regulation: CDRH 21 CFR 1000-1050
Function: Standards on electronic products emitting radiation
- Agency: **Department of Transportation** Primary Regulation: DOT 49 CFR 171-179
Function: Regulations on transportation of all hazardous materials including radioactive material.
- Agency: **Environmental Protection Agency** Primary Regulation: EPA 40 CFR
Function: Standards on exposure limits and releases of radioactive material to air, land and water.
- Agency: **Occupational Safety and Health Administration** Primary Regulation: OSHA 29 CFR 1910
Function: Standards on the exposure of workers to radiation sources.

STATE

Where state agencies parallel federal regulations, it is possible for the state to take over the role of the federal agency within its borders. Such is the case for the State of North Carolina and its agreement status with the Nuclear Regulatory Commission. The State of North Carolina "agrees" to take over the regulatory role, except for nuclear power plants, within the borders of the state. The principle agency and regulations involved in controlling radiation in North Carolina are:

North Carolina Radiation Protection Section
Department of Health and Human Services
1645 Mail Service Center
Raleigh, NC 27699-1600
(919) 814-2250

North Carolina Regulations for Protection Against Radiation NCAC Title 10A, Chapter 15, Radiation Protection

The State of North Carolina Radiation Protection Section issues licenses for radioactive material, registrations for radiation producing machines and standards for the control of radiation. In addition, state agencies controlling hazardous waste, air pollution and occupational exposures (Department of Labor) are also involved in radiological health.

LOCAL

Almost no added regulations or restrictions are placed on working with radiation by local agencies and health departments. Most local health departments are ill equipped to regulate radiation sources. However, some local governments have begun attempts to restrict shipments of hazardous material including radioactive material through their locality. Eventually jurisdiction will have to be settled between Federal, State and Local regulations.

VOLUNTARY STANDARDS AND ORGANIZATIONS

There are a number of major organizations which publish voluntary reports, standards and information concerning radiation protection. Some of them are:

- **National Council on Radiation Protection (NCRP) American National Standards Institute (ANSI) International Commission on Radiation Protection (ICRP)**
- **International Commission on Radiation Units and Measurements (ICRU) International Atomic Agency (IAEA)**

In addition, the **Health Physics Society** is the primary professional organization concerned with radiation protection. The primary objective of the Society is the development of scientific knowledge and practical means for the protection of man and his environment from the harmful effects of radiation. The Society publishes a journal, sponsors scientific meetings and establishes local chapters. The national organization and the local North Carolina chapter can be contacted for further information at the following addresses:

Health Physics Society
950 Herndon Parkway Suite 450
Herndon, VA 20170 (703) 790-1745

North Carolina Chapter
Health Physics Society
PO Box 14274 Durham, NC 27709

APPENDIX F

APPENDIX F

Radiation Emergency Response Plan

Radiation Emergency Response Plan

EAST CAROLINA UNIVERSITY

Environmental Health & Safety

Preface

This Radiation Emergency Response Plan contains the policy, classification, and procedures for the handling of emergency situations involving radioactive materials and/or areas where radioactive materials are stored and/or used at East Carolina University. It defines the responsibilities carried out by the Radiation Safety Officer as well as staff members within the Office of Radiation Safety and its cooperation with First Responders in case of emergency.

Purpose

Radionuclides used in research at East Carolina University (ECU) can present hazards because of their ability to irradiate and contaminate mankind and the environment. The purpose of this procedure is to outline the basic approach to a radiological incident that will ensure that the safety and health of staff, students, general public, and the environment are protected.

1.0 Policy

ECU will respond effectively to a radiological incident to ensure that exposures to radioactive materials and to members of staff and the public are kept ALARA and within regulatory limits.

3.0 Emergency Classification

Incident	Action Level	Classification
Spills of Radioactive Material:	Minor	Accident
Liquids and Solids	Major	Notification of Unusual Event*
Incidental Release of Radioactive Dusts, Mists, Fumes, and Gases	Minor	Accident
Incidental Release of Radioactive Dusts, Mists, Fumes, and Gases	Major	Notification of Unusual Event*
Personal Injury in Accident in Radiation Laboratory	Without Personal Contamination	Accident
Personal Injury in Accident in Radiation Laboratory	With Personal Contamination	Notification of Unusual Event*
Fire	Minor	Accident
Fire	Major	Notification of Unusual Event*
Security Threat	Unauthorized Access to Radiation Laboratory	Accident
Security Threat	Loss of Control of Radioactive Material	Notification of Unusual Event*
Security Threat	Bomb Threat	Notification of Unusual Event*
Major Natural Disaster	Fires, Tornado, Flood, Explosion, Epidemic and Major Emergency	Notification of Unusual Event*

* Declaration of this class of event requires notification of ECU Police and the Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.

4.0 Responsibility

Any EH&S department member, Radiation Worker, or Authorized User of Radioactive Materials involved in or witnessing a radiological incident has the responsibility to fulfill the requirements of this procedure in lieu of management of the area in which the incident occurred until management personnel are present on the site. After this time, it is the responsibility of the most senior manager available to implement this procedure.

For radiation contamination incidents, the Radiation Safety Officer has the responsibility to restrict or allow access to all areas where radioactive contamination is possible. Following a major radiological incident the Radiation Safety Officer is responsible for the supervision of all radiological surveys and for any decontamination activities.

All radiological incidents are to be reported to the Office of Radiation Safety as soon as practical with the exception of easily cleaned minor contamination. The Office of Radiation Safety will promptly respond and determine if the incident is classified as an “Accident” or “Notification of Unusual Event”. In the case of an Accident, the Office of Radiation Safety will arrive at the scene of the Accident and proceed to control, mitigate, and eliminate consequences of the Accident. In the case of a Notification of Unusual Event, ECU Police shall be notified immediately. ECU

Police will act as or provide for a First Responder’s Crew at the scene of incident. **Members of the Office of Radiation Safety are not “First Responders”**. The Office of Radiation Safety will provide guidance and support for the Emergency Responders assisting with facility specifications and radiation protection.

All incidents must be documented. This documentation must include a final survey indicating that all contamination has been removed or reduced to an acceptable level. In case of the Notification of Unusual Event, the Office of Radiation Safety will notify the Radiation Protection Section of the North Carolina Department of Health and Human Services, pursuant to the provisions outlined in 10A NCAC 15.

5.0 Emergency Contact List

In case of an emergency involving radioactive materials or areas where radioactive materials are stored and/or used, the RSO and/or the Office of Radiation Safety shall be contacted promptly.

• Radiological Safety Officer	Working hours	744-2070 Office
• In case of Major Emergency Call ECU Police Immediately		911
• Radiation Protection Section of the North Carolina Department of Health and Human Services		(919) 602-7151

6.0 General Emergency Instructions

6.1 General Principals of Handling an Emergency Situation

Every active radiation laboratory at ECU shall be labeled accordingly and restrict accesses to unauthorized personnel. Contact information of the RSO and/or the Office of Radiation Safety Staff is posted in areas of use, so that it is readily available to workers in case of emergencies. The Authorized User (AU) of a laboratory should have appropriate emergency equipment readily available for handling spills as well as having an emergency prevention measures in place. During the initial Radiation Safety Training class, proper response in emergency will be reviewed. Proper Personal Protective Equipment (PPE) shall be in place and properly used. The ECU Radiation Safety Manual and Emergency Response Plan should be accessible in every radiation laboratory.

6.2 Personal Decontamination

Contaminated areas of the body need to be identified using appropriate survey methods. Do not use any decontamination methods which may spread material, increase penetration into the body, or cause spread to a wounded area. Loose particles may be removed by gently applying the adhesive side of tape to the particles attached to skin. Most contamination may be removed by running water over the contaminated area. Use soap or detergent if water by itself doesn't remove all the contaminants and by applying **gentle** scrubbing. If decontamination of personnel was not fully successful, consider soaking skin in a mixture of water and conditioner or lotion. Wash the affected area again to remove any contamination. If contamination still persists, stronger decontamination methods may be necessary. Contact the Office of Radiation Safety for further instructions.

6.3 Laboratory Spills

Where danger of spills of radioactive material exists, secondary containers or trays must be used. Containers containing liquid forms of radiation should be covered whenever possible and only those amounts of radioactive material immediately necessary should be taken from the supply.

In the event of accidental spillage, keep calm, use common sense, protect people, and do not spread the contamination. If high radiation levels or the possibility of airborne contamination from **volatile** or dispersal radioactive material is present, evacuate the laboratory immediately, secure the laboratory to prevent entry and notify the RSO. Unnecessary movement or touching shall be avoided. Use the following as guides:

SWIMS

- **S: Stop.**
Localize the spill. Put on disposable gloves, right the container, and blot the spill with absorbent material. Do not wipe or use wiping motions because this may spread the contamination.
- **W: Warn.**
Notify persons in the area that a spill has occurred and prevent access into the laboratory.
- **I: Isolate.**
Report the incident to the Office of Radiation Safety.
- **M: Minimize.**
Minimize your exposure.
- **S: Survey.**
Survey the area with appropriate instruments. Check the area around the spill, your hands, your feet and clothing for contamination. Check door handles and floor exiting the laboratory as well.

7.0 Spills of Radioactive Material: Liquids and Solids

7.1 Minor Spills of Radioactive Material: Liquids and Solids

A spill of Radioactive Material shall be classified as a Minor Spill if the level of contamination does not exceed 100 times of Acceptable Surface Contamination Levels listed in Table 1 and a restriction for access to the contaminated area does not exceed 24 hours. Commercially available cleaning supplies should be adequate for cleaning minor spills of contamination.

Table 1: Recommended Action Levels for Removable Surface Contamination (taken from Regulatory Guide 8.23) *

Type of Surface	Alpha Emitters ($\mu\text{Ci}/\text{cm}^2$)	Alpha Emitters (dpm/100cm ²)	Beta or X-Ray Emitters ($\mu\text{Ci}/\text{cm}^2$)	Beta or X-Ray Emitters (dpm/100cm ²)	Low-Risk Beta or X-Ray Emitters ($\mu\text{Ci}/\text{cm}^2$)	Low-Risk Beta or X-Ray Emitters (dpm/100cm ²)
Unrestricted areas	10^{-7}	22	10^{-6}	2,200	10^{-5}	2,200
Restricted areas	10^{-6}	220	10^{-5}	2,200	10^{-4}	22,000
Personal clothing worn outside restricted areas	10^{-7}	22	10^{-6}	2,200	10^{-5}	2,200
Protective clothing worn only in restricted areas	10^{-6}	220	10^{-5}	2,200	10^{-4}	22,000
Skin	10^{-6}	220	10^{-6}	2,200	10^{-5}	2,200

*As adapted from Table 1 of Reference 10. Averaging is acceptable over nonliving areas of up to 300 cm², for floors, walls, and ceilings. Averaging is also acceptable over an area not exceeding 100 cm² for skin or, for the hands, over the whole area of the hand, nominally 300 cm².

**Beta or x-ray emitter values are applicable for all beta- or x-ray emitters other than those considered low risk. Low-risk nuclides include: C-14, H-3, S-35, Tc-99m and others whose: beta energies are less than 0.2 MeV maximum whose gamma or x-ray emission is less than 0.01 R/hr at one meter per curie, and whose permissible concentration in air (see CFR Part 20 Appendix B Table I) is greater than 0.01 $\mu\text{Ci}/\text{ml}$

Type of Surface	Type of Radioactive Material**					
	Alpha Emitters		Beta or X-Ray Emitters		Low-Risk Beta or X-Ray Emitters	
	($\mu\text{Ci}/\text{cm}^2$)	(dpm/100cm ²)	($\mu\text{Ci}/\text{cm}^2$)	(dpm/100cm ²)	($\mu\text{Ci}/\text{cm}^2$)	(dpm/100cm ²)
1. Unrestricted areas	10^{-7}	22	10^{-6}	220	10^{-5}	2,200
2. Restricted areas	10^{-6}	220	10^{-5}	2,200	10^{-4}	22,000
3. Personal clothing worn outside restricted areas	10^{-7}	22	10^{-6}	220	10^{-5}	2,200
4. Protective clothing worn only in restricted areas	10^{-6}	220	10^{-5}	2,200	10^{-4}	22,000
5. Skin	10^{-6}	220	10^{-6}	220	10^{-5}	2,200

* As adapted from Table 1 of Reference 10. Averaging is acceptable over nonliving areas of up to 300 cm² or, for floors, walls, and ceiling, 100 cm². Averaging is also acceptable over 100 cm² for skin or, for the hands, over the whole area of the hand, nominally 300 cm².

** Beta- or x-ray emitter values are applicable for all beta- or x-ray emitters other than those considered low risk. Low-risk nuclides include C-14, H-3, S-35, Tc-99m, and others whose beta energies are less than 0.2 MeV maximum, whose gamma- or x-ray emission is less than 0.1 R/h at 1 meter per curie, and whose permissible concentration in air (see 10 CFR Part 20, Appendix B, Table 1) is greater than 10^{-6} $\mu\text{Ci}/\text{ml}$.

The following steps are recommended:

1. Notify persons in the area that a spill has occurred.
2. Prevent the spread of contamination by covering the spill with absorbent paper.
3. Clean up the spill, wearing disposable gloves and using absorbent paper.
4. Put contaminated gloves and any other contaminated disposable material in radioactive waste container.
5. Survey the area with an appropriate radiation detector survey meter or other appropriate technique. Check the area around the spill for contamination. Check hands, clothing, and shoes for contamination.
6. Report the incident to the RSO promptly.
7. Allow no one to return to work in the area unless approved by the RSO.
8. Cooperate with the RSO and/or the Office of Radiation Safety (e.g., investigation of root cause, provision of requested bioassay samples).
9. Follow the instructions of the RSO and/or the Office of Radiation Safety (e.g., decontamination techniques, surveys, provision of bioassay samples, requested documentation).

RSO and/or the Office of Radiation Safety will:

1. Follow up on the decontamination activities and document the results.
2. Determine cause and appropriate corrective actions needed to avoid future occurrences
3. Determine if there is a potential for internal contamination and bioassay as required.
4. If necessary, notify Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.

7.2 Major Spills of Radioactive Material: Liquids and Solids

A spill of Radioactive Material shall be classified as a Major Spill if the level of contamination exceeds 100 times of Acceptable Surface Contamination Levels listed in Table 1 and a restriction for access to the contaminated area exceeds 24 hours. The following is a *general* guideline to deal with a Major Spill of Radioactive Material:

1. Shield the release of radioactivity or cut it off from the source if possible.
2. Clear the area. If appropriate, survey all persons not involved in the spill and vacate the room.
3. Prevent the spread of contamination by covering the spill with absorbent paper, but do not attempt to clean it up.
4. To prevent the spread of contamination, limit the movement of all personnel who may be contaminated.

5. Minimize radiation exposure to personnel. Shield the source only if it can be done without further contamination or significant increase in radiation exposure.
6. Close the room and lock or otherwise secure the area to prevent entry. Post the room with a sign to warn anyone trying to enter that a spill of radioactive material has occurred.
7. **Notify the RSO immediately.**
8. Survey all personnel who could possibly have been contaminated. Decontaminate personnel by removing contaminated clothing and flushing contaminated skin with lukewarm water and then washing with a mild soap.
9. Allow no one to return to work in the area unless approved by the RSO.
10. Remain in the general area until the RSO and/or the Radiation Safety Office personnel arrive.
11. Cooperate with the RSO and/or the Office of Radiation Safety (e.g., investigation of root cause, provision of requested bioassay samples).
12. Follow the instructions of the RSO and/or the Office of Radiation Safety (e.g., decontamination techniques, surveys, provision of bioassay samples, requested documentation).

RSO and/or the Office of Radiation Safety will:

1. Confirm decontamination of personnel.
2. Supervise decontamination activities and document the results. Documentation should include location of surveys and decontamination results.
3. Determine cause and needed corrective actions; consider need for bioassays if licensed material is suspected to have been ingested, inhaled, or absorbed through or injected under the skin.
4. Notify Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.

8.0 Incidental Release of Radioactive Dusts, Mists, Fumes, and Gases

Classification of an Incidental Release of Radioactive Dusts, Mists, Fumes, and Gases as a Minor or Major event will depend on the nature of the released radioactive material. The RSO will determine the classification of the release.

In general, the Incidental Release of Radioactive Dusts, Mists, Fumes, and Gases in the air shall be classified as a Minor Release if the amount of released radioactive activity does not exceed 100 μ Curies, and a restriction for access to the contaminated area does not exceed 24 hours. If the released radioactive activity is equal to or exceeds 100 μ Curies or a restriction for access to the contaminated area exceeds 24 hours, the release shall be classified as a Major Release. The following steps are recommended in case of either Minor or Major release:

1. Notify all personnel to vacate the room immediately.

2. Shut down ventilation system, if possible, unless it is determined that the room ventilation system needs to be used to clear the air for access purposes.
3. Vacate the room. Seal the area, if possible.
- 4. Notify the RSO immediately.**
5. Ensure that all access doors to the area are closed and posted with radiation warning signs, or post guards (trained) at all access doors to prevent accidental opening of the doors or entry to the area.
6. Survey all persons who could have possibly been contaminated. Decontaminate as directed by the RSO.
7. Promptly report suspected inhalations and ingestions of licensed material to the RSO.
8. Decontaminate the area only when advised and/or supervised by the RSO.
9. Allow no one to return to work in the area unless approved by the RSO.
10. Cooperate with the RSO and/or the Office of Radiation Safety (e.g., investigation of root cause, provision of requested bioassay samples).
11. Follow the instructions of the RSO and/or the Office of Radiation Safety (e.g., decontamination techniques, surveys, provision and collection of bioassay samples, requested documentation).

RSO and/or the Office of Radiation Safety will:

1. Promptly assess the situation and determine classification of the release.
2. Based on classification, determine if additional assistance is required and if ECU Police and the Radiation Protection Section of the North Carolina Department of Health and Human Services should be notified.
3. Supervise decontamination activities.
4. Perform air sample surveys in the area before permitting resumption of work with licensed materials.
5. Provide written directions to potentially contaminated individuals about providing and collecting urine, breath, blood, or fecal samples, etc.
6. Based on classification of the release consider need for medical exam and/or whole body count before permitting involved individuals to return to work with licensed material.
7. Determine cause and corrective actions needed; consider need for bioassays if licensed material is suspected to have been ingested, inhaled, or absorbed through or injected under the skin. Document the incident.
8. Notify Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.

9.0 Personal Injury in Radiation Laboratory

Even though incidents that involve personal injury in radiation laboratory might lead to significant internal contamination, life and health of a person shall be considered the most important. If person sustains an injury that is life threatening or requires medical care, **call for immediate medical attention.**

9.1 Personal Injury in Radiation Laboratory without Personal Contamination

In the event a person receives an injury requiring medical attention in a laboratory with radioactive materials, and it is established that there is no threat that the injured person was contaminated, the following procedure is recommended:

1. Notify all persons present in the area and stop all work.
2. Promptly assess the extent of injury by asking the injured person for a brief statement of the type of injury and how serious it is. Evaluate if a radiation or other hazards are present.
3. If the injury justifies the need for immediate medical attention, have one individual **immediately call 911 (ECU Police) and then call the RSO**, briefly describe the injury, and explain the type of accident, ask for instructions to follow.
4. If radioactive contamination is present follow procedure for Personal Injury in Radiation Laboratory with Personal Contamination.
5. Upon arrival of the First Responders and Ambulance Personnel, escort them to the injured person, inform them where radioactive materials are stored and/or located as well as any precautions to avoid exposure or risk of creating radioactive contamination in the area.
6. Emergency Responders take charge upon arrival and proceed with assistance of the RSO and/or the Office of Radiation Safety.
7. In consultation with the RSO, determine a plan of actions to survey laboratory and personnel after the incident is eliminated and there is no threat to the life and health of the injured person.
8. Allow no one to return to work in the area unless approved by the RSO and Emergency Responders.
9. Cooperate with the RSO and/or the Office of Radiation Safety (e.g., investigation of root cause, provision of requested bioassay samples).
10. Follow the instructions of the RSO and/or the Office of Radiation Safety (e.g., surveys, requested documentation).

RSO and/or the Office of Radiation Safety will:

1. **Immediately call 911 (ECU Police)**, if not already done, briefly describe the injury and explain the type of accident.

2. Assist First Responders with facility specifications and radiation protection. Make sure they are aware where radioactive materials are stored or where radioisotopes were being used; inform them of the present location of the licensed material and the best possible entrance route to the radiation area, as well as any precautions to avoid unnecessary exposure.
3. Set up a controlled area where the laboratory personnel and Ambulance Personnel can be surveyed for contamination of their clothing and equipment if possible.
4. Once the incident is eliminated and there is no threat to the life and health of the injured person, advise the Ambulance Personnel not to enter potentially contaminated areas or areas where radioactive sources may be present.
5. If it is feasible perform thorough contamination surveys of the First Responders and/or Ambulance Personnel and their equipment before they leave the controlled area. If it is not possible the RSO and/or the Office of Radiation Safety personnel will find out where the injured person will be transported to, so as the RSO and/or the Office of Radiation Safety personnel can meet the Ambulance personnel there to conduct a thorough contamination survey to the involved personnel and equipment.
6. Supervise decontamination activities.
7. Determine cause and needed corrective actions; consider need for bioassays if licensed material is suspected to have been ingested, inhaled, or absorbed through or injected under the skin. Document the incident.
8. Notify Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.

9.2 Personal Injury in Radiation Laboratory with Personal Contamination

In the event a person receives an injury requiring medical attention in a laboratory with radioactive materials and extensive radioactive contamination is present, the following procedure is recommended:

1. Notify all persons present in the area to stop all work, and evacuate area of nonessential personnel.
2. Promptly assess the extent of injury by asking the injured person for a brief statement of the type of injury and how serious it is. Evaluate if a radiation or other hazards are present.
3. If the injury justifies the need for immediate medical attention, have one individual **immediately call 911 (ECU Police) and then call the RSO**. Briefly describe the injury, explain the type of accident, report that radioactive contamination is present, and ask for instructions to follow.
4. Upon arrival of the First Responders and/or Ambulance Personnel, escort them to the injured person, if feasible provide them with personal protective equipment, and inform them where radioactive materials are stored and/or located as well as any precautions to avoid exposure or risk of creating radioactive contamination in the area.

5. Emergency Responders take charge upon arrival and proceed with the assistance of the RSO and/or the Radiation Safety Office.
6. In consultation with the RSO, determine a plan of actions to survey the laboratory and personnel after the incident is eliminated and there is no threat to the life and health of the injured person.
7. Allow no one to return to work in the area unless approved by the RSO and Emergency Responders.
8. Cooperate with the RSO and/or the Office of Radiation Safety (e.g., investigation of root cause, provision of requested bioassay samples).
9. Follow the instructions of the RSO and/or the Office of Radiation Safety (e.g., surveys, requested documentation).

RSO and/or the Office of Radiation Safety will:

1. **Immediately call 911 (ECU Police)**, if not already done, briefly describe the injury, explain the type of accident, and report that radioactive contamination is present.
2. Assist First Responders with facility specifications and radiation protection. Make sure they are aware where radioactive materials are stored or where radioisotopes were being used; inform them of the present location of the licensed material and the best possible entrance route to the radiation area, as well as any precautions to avoid unnecessary exposure.
3. Set up a controlled area where the laboratory personnel and Ambulance Personnel can be surveyed for contamination of their clothing and equipment.
4. Once the incident is eliminated and there is no threat to the life and health of the injured person, advise the Ambulance Personnel not to enter potentially contaminated areas or areas where radioactive sources may be present.
5. If it is feasible, perform a thorough contamination survey of the First Responders and their equipment before they leave the controlled area and decontaminate, if necessary.
 - a. If it is not possible the RSO and/or the Radiological Safety Office personnel will find out where the injured person will be transported to, so as the RSO and/or the Office of Radiation Safety personnel can meet the ambulance personnel there to conduct a thorough contamination survey of the involved personnel and equipment.
 - b. Upon arrival at the hospital the Office of Radiation Safety staff should assist the hospital staff in personnel control and radiation monitoring. They shall remain at the hospital until decontamination procedures are complete.
6. Supervise decontamination activities.
7. Remove any contamination that was released by the perspiration.
8. Determine cause and needed corrective actions; consider need for bioassays if licensed material is suspected to have been ingested, inhaled, or absorbed through or injected under the skin. Document the incident.

9. Notify Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.

10.0 Fire

10.1 Minor Fire

Local fires (e.g., waste container fire) which can be contained and promptly put out using a regular fire extinguisher and which do not create a threat to hazardous materials in storage shall be classified as a Minor Fire. In order to handle a Minor Fire effectively the following procedure is recommended:

1. Immediately attempt to put out the fire by approved methods (e.g., fire extinguisher) if other fire hazards or radiation hazards are not present.
2. If this fails follow procedures for Major Fire.
3. Notify all persons present to vacate the area and have one individual immediately call the RSO and fire department.
4. Once the fire is out, isolate the area to prevent the spread of possible contamination. 5. Survey all persons involved in combating the fire for possible contamination.
5. Decontaminate personnel by removing contaminated clothing and flushing contaminated skin with lukewarm water, then washing with a mild soap.
6. In consultation with the RSO, determine a plan of decontamination and the types of protective devices and survey equipment that will be necessary to decontaminate the area.
7. Allow no one to return to work in the area unless approved by the RSO.
8. Cooperate with the RSO and/or the Office of Radiation Safety (e.g., investigation of root cause, provision of requested bioassay samples).
9. Follow the instructions of the RSO and/or the Office of Radiation Safety (e.g., decontamination techniques, surveys, provision of bioassay samples, requested documentation).

RSO and/or the Office of Radiation Safety will:

1. If fire moved from Minor category to Major, follow procedures for Major Fire.
 2. Supervise decontamination activities.
2. Consult with Fire Safety personnel to assure that there are no other possibilities of another fire starting.
3. Determine cause and needed corrective actions; consider need for bioassays if licensed material is suspected to have been ingested, inhaled, or absorbed through or injected under the skin. Document the incident.
4. Notify Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.

10.2 Major Fire

Fires which cannot be contained and promptly put out by a regular fire extinguisher, or which create a threat for hazardous materials in storage shall be classified as a Major Fire. In order to handle a Major Fire effectively, the following procedure is recommended:

1. Notify all persons present to vacate the area and have one individual **immediately call 911 (ECU Police) and then call the RSO.**
2. Once all persons are evacuated isolate the area to prevent the spread of possible contamination.
3. Survey all involved persons for possible contamination.
4. Decontaminate personnel by removing contaminated clothing and flushing contaminated skin with lukewarm water, then washing with a mild soap.
5. Allow no one to enter the area.
6. Upon arrival of the First Responders, inform them where radioactive materials are stored or where radioisotopes were being used; inform them of the present location of the licensed material and the best possible entrance route to the radiation area, as well as any precautions to avoid exposure or risk of creating radioactive contamination by use of high pressure water, etc.
7. Emergency Responders take charge upon arrival and proceed with assistance from the RSO and/or the Office of Radiation Safety.
8. In consultation with the RSO, determine a plan of decontamination and the types of protective devices and survey equipment that will be necessary to decontaminate the area.
9. Allow no one to return to work in the area unless approved by the RSO and Emergency Responders.
10. Cooperate with the RSO and/or the Office of Radiation Safety (e.g., investigation of root cause, provision of requested bioassay samples).
11. Follow the instructions of the RSO and/or the Office of Radiation Safety (e.g., decontamination techniques, surveys, provision of bioassay samples, requested documentation).

RSO and/or the Office of Radiation Safety will:

1. **Immediately call 911 (ECU Police).**
2. Assist First Responders with facility specifications and radiation protection. Make sure they are aware where radioactive materials are stored or where radioisotopes were being used; inform them of the present location of the licensed material and the best possible entrance route to the radiation area, as well as any precautions to avoid exposure or risk of creating radioactive contamination by use of high pressure water, etc.

3. Consult with the First Responders and set up a controlled area where the firefighters can be surveyed for contamination of their protective clothing and equipment after the fire is extinguished.
4. Once the fire is extinguished, advise the First Responders not to enter potentially contaminated areas, or areas where radioactive sources may be present until a thorough evaluation and survey are performed to determine the extent of the damage to the licensed material use and storage areas.
5. Perform thorough contamination surveys of the First Responders and their equipment before they leave the controlled area and decontaminate, if necessary.
6. Supervise decontamination activities.
7. Determine cause and needed corrective actions; consider need for bioassays if licensed material is suspected to have been ingested, inhaled, or absorbed through or injected under the skin. Document the incident.
8. Notify Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.

11.0 Security Threat

A Security Threat to a radiological laboratory, or of radioactive materials and/or a radiation producing device.

11.1 Unauthorized Access to Radiation Laboratory

Access to the areas where radioactive materials are stored and used at ECU is strictly controlled and only persons with proper training and experience are authorized for unescorted access to the areas. Unauthorized entry of a person into a Radiological Laboratory shall initiate the following procedure:

1. Inform the person that the area is restricted for purposes of radiation protection, and escort the person from the laboratory.
2. If possible, ascertain the person's contact information, why the person attempted to access the laboratory, whether or not the person has received proper Radiation Safety Training, and whether or not the person is aware of a potential radiological hazard in the laboratory.
3. Report the incident to the RSO and/or the Office of Radiation Safety promptly.
4. Instruct the person about radiological hazard in the laboratory, and suggest contacting the Office of Radiation Safety if the person has any questions regarding Radiation Safety Training and/or access to radiation laboratory.

RSO and/or the Office of Radiation Safety will:

1. If possible contact the person who attempted to access the radiation laboratory without proper authorization.

2. Determine if the person has legitimate reason to access the laboratory and the laboratory supervisor has no objections.
3. Provide the person with proper Radiation Safety Training.

11.2 Loss of control of radioactive material

Suspected or confirmed loss of control of radioactive materials, initiate the following procedure:

1. Notify the RSO and/or the Office of Radiation Safety promptly. Request special instructions regarding securing the area.
2. Follow the instructions of the RSO and/or the Office of Radiation Safety (e.g., securing area, surveys, conducting minor investigation).
3. Cooperate with the RSO and/or the Office of Radiation Safety (e.g., investigation of the cause of the loss of the material).

RSO and/or the Office of Radiation Safety will:

1. Promptly assess the situation, if confirmed, contact ECU Police and Notify Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.
2. Initiate an immediate and exhausting search for the material in full cooperation with ECU Police if they are involved. Document the incident investigation in progress.
3. Once the incident is eliminated, determine the cause and needed corrective actions.
4. Determine cause(s) of the incident and assess steps to prevent a recurrence.
1. Initiate corrective actions immediately.
5. Notify Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.

11.3 Bomb Threat

If a bomb threat is received or identified, initiate the following procedure:

1. Notify all persons in the area to stop and secure their work if feasible and leave immediately.
2. Notify ECU Police and briefly described the nature of the situation.
2. Notify the RSO and other Risk Management and Safety Department personnel.
3. Upon arrival of the First Responders, inform them where radioactive materials are stored or where radioisotopes were being used; inform them of the present location of the licensed material and the best possible entrance route to the radiation area, as well as any precautions to avoid exposure or risk of creating radioactive contamination.
4. Emergency Responders take charge upon arrival and proceed with assistance of the RSO and/or the Radiation Safety Office.

5. Allow no one to return to work in the area unless approved by the RSO.

RSO and/or the Office of Radiation Safety will:

1. Coordinate activities with ECU Police. First Responders and/or other section of Risk Management and Safety Department.
2. Once the incident is eliminated, advise the First Responders not to enter potentially contaminated areas or areas where radioactive sources may be present until a thorough evaluation and survey are performed to determine the extent of the damage to the licensed material use and storage areas.
3. Perform thorough contamination surveys of the First Responders and their equipment before they leave the controlled area and decontaminate, if necessary.
4. Determine cause and needed corrective actions. Document the incident.
5. Notify Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.

12.0 Major Natural Disaster

All major natural disasters such as Fires, Tornados, Floods, Explosions, Epidemic and Major Emergencies require close cooperation with ECU Police. Members of the

Office of Radiation Safety are **not** First Responders. Their major function is assisting with facility specifications and radiation protection for ECU Police and/or First Responders. The following general guideline shall be followed:

1. Notify all persons in the area to stop and secure their work and leave immediately. 2. Notify ECU Police (call 911) and briefly described the nature of the situation.
2. Notify the RSO and other Risk Management and Safety Department personnel.
3. Upon arrival of the First Responders, inform them where radioactive materials are stored or where radioisotopes were being used; inform them of the present location of the licensed material and the best possible entrance route to the radiation area, as well as any precautions to avoid exposure or risk of creating radioactive contamination.
4. Emergency Responders take charge upon arrival and proceed with assistance of the RSO and/or the Radiation Safety Office.
5. Cooperate with the RSO and/or the Office of Radiation Safety.
6. Allow no one to return to work in the area unless approved by the RSO. 8. Follow the instructions of the RSO and/or the Office of Radiation.

RSO and/or the Office of Radiation Safety will:

1. Coordinate activities with ECU Police, First Responders and/or other section of the Risk Management and Safety Department.

2. Consult with the First Responders and set up a controlled area where the evacuated personnel can be surveyed for contamination.
3. Once the incident is eliminated, advise the First Responders not to enter potentially contaminated areas or areas where radioactive sources may be present until a thorough evaluation and survey are performed to determine the extent of the damage to the licensed material use and storage areas.
4. Perform thorough contamination surveys of the First Responders and their equipment before they leave the controlled area and decontaminate, if necessary.
5. Supervise decontamination activities.
6. Determine cause and necessary corrective actions; consider need for bioassays if licensed material is suspected to have been ingested, inhaled, or absorbed through or injected under the skin. Document the incident.
7. Notify Radiation Protection Section of the North Carolina Department of Health and Human Services according to the applicable provision of 10A NCAC 15.

13.0 Emergency Preparedness Program

13.1 Personnel

The Office of Radiation Safety consists of the RSO and Radiation Safety Specialist(s).

13.2 Communication

The Office of Radiation Safety has a communication program in place which provides immediate access to the office personnel during and after working hours.

During working hours, the RSO and/or the Office of Radiation Safety can be reached at the phone number (252-744-2070), which is attended by an office assistant at all times. The RSO and Specialists can also be reached at their personal office phone numbers as listed in “Staff Phone and Beeper Numbers”. Also, the staff carries a beeper which may be utilized during and

after working hours, on weekends, holidays, and/or whenever the RSO cannot be reached at the office phone number. The chief of Police has an annual memo that gives him or her the Radiation emergency call list as well as home phone numbers and addresses.

13.3 Emergency Response Equipment Personal Protective Equipment (PPE)

PPE includes but is not limited to lab coats, Tyvek suits, disposable gloves, safety glasses, shoe covers. A sufficient supply of each item is maintained at the main office and is ready to be used in case of an emergency.

Decontamination Equipment

Decontamination Equipment includes but is not limited to commercially available soap and or detergents (e.g., RadCon™, GlassPlus™), absorbent paper, cloth and paper towel, plastic sheets and bags, and adhesive tape.

A sufficient supply of each item is maintained at the main office as well as waste locations.

Radiation and Contamination Sampling and Monitoring Equipment

A sufficient supply of paper smears to collect contamination samples is available at the main office and waste areas and is ready to be used in case of an emergency. Appropriate equipment capable of the detection of radiation and/or contamination, such as Ion Chambers,

Geiger-Muller counters, is maintained operational at all locations and ready to be used in case of emergency as well.

Additional Emergency Respond Equipment:

Radiation and contamination signs and labels stating "Caution Radioactive Material" and/or "Caution Radiation Area", scissors, clip board, office paper, pen, markers are in all locations as well.

14.0 Acknowledgements

The University of Nevada- Las Vegas (UNLV) Radiation Emergency Response Plan, *Revision 2008* was used as a guide to make this plan.